

Quad Cities Cable Communications Commission

Anoka City Hall – Council Chambers

September 17, 2026, 11:00 AM

Agenda

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Administrative Reports

4.1. Secretary

4.1.1. Approval of minutes from March 10, 2026 Executive Committee meeting

4.1.2. Approval of minutes from March 19, 2026 Commission meeting

4.1.3. Approval of minutes from March 19, 2026 Worksession

4.1.4. Approval of minutes from May 18, 2026 Executive Committee meeting

4.1.5. Approval of minutes from May 28, 2026 Executive Committee meeting

4.1.6. Approval of minutes from June 2, 2026 Executive Committee meeting

4.1.7. Approval of minutes from July 6, 2026 Executive Committee meeting

4.1.8. Approval of minutes from July 16, 2026 Executive Committee meeting

4.1.9. Approval of minutes from July 31, 2026 Commission meeting

4.2. Treasurer

4.2.1. February, March, April, May, June, July Financial Reports

4.3. Executive Director

5. General Business

5.1. Liability Waiver

5.2. 2027 Operating Budget and 5-Year Capital Plan

5.3. Executive Director Recruitment

5.4. Election Forums

5.5. CIP Request – Master Control Power

5.6. Other

6. Adjourn

MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF MARCH 10, 2026

CALL TO ORDER – 1

Chair Barthel called the meeting to order at 1:30 p.m. at the Anoka City Hall.

ROLL CALL– 2

Commissioners present were: Erik Skogquist, Anoka; Brian Hagen, Ramsey (via Zoom); Jamie Barthel, Andover; and Jenny Max, Champlin.

Commissioners absent: None.

Others present included Karen George, Executive Director.

EXECUTIVE DIRECTOR RETIREMENT – 3

Chair Barthel provided background information.

Ms. George and the Committee discussed transition planning.

The Committee provided direction on the preferred transitioning plan.

OTHER – 4

No comments.

ADJOURN – 5

Motion was made by Max and seconded by Skogquist to adjourn the meeting at 2:17 p.m.

4 ayes – 0 nays. Motion carried.

Respectfully submitted,

Reviewed for approval,

Amanda Staple
Recording Secretary
TimeSaver Off Site Secretarial, Inc.

Karen George
Executive Director

MINUTES OF THE REGULAR MEETING OF MARCH 19, 2026

CALL TO ORDER – 1

Chair Barthel called the meeting to order at 11:10 a.m. at the Anoka City Hall.

ROLL CALL– 2

Commissioners present: Erik Skogquist, Anoka; Greg Lee, Anoka; Brian Hagen, Ramsey; Dan Specht, Ramsey; Jamie Barthel, Andover; and Jenny Max, Champlin.

Commissioners absent: Sarah Cotton, Andover, and Jessica Tesdall, Champlin.

Others present included Karen George, Executive Director; Pat Cook, Technology Manager; and Ryan Musch-Pearce, Production Manager.

APPROVAL OF AGENDA – 3

Motion was made by Lee and seconded by Max to approve the agenda as presented.

6 ayes – 0 nays. Motion carried.

ADMINISTRATIVE REPORTS – 4

4.1 Secretary

4.1.1. Approval of meeting minutes from January 15, 2026

Motion was made by Hagen and seconded by Skogquist to approve the January 15, 2026, minutes as presented.

6 ayes – 0 nays. Motion carried.

4.2 Treasurer

4.2.1. December and January Financial Reports

Commissioner Skogquist provided a brief overview of the financial reports, noting the reserve balance and investments.

Motion was made by Max and seconded by Hagen to accept the December and January Financial Reports.

6 ayes – 0 nays. Motion carried.

4.3 Executive Director

Ms. George reviewed her written report, noting that election coverage is kicking off and providing updates on other programs. She provided a brief update on legislative activities and noted that she has recently announced her retirement.

Chair Barthel stated that it is sad news for QCTV but exciting news for Ms. George.

GENERAL BUSINESS – 5

5.1 CIP Request – Truck Intercom

Mr. Musch-Pearce provided information on the problems experienced with the current equipment and the need for a new intercom system for the truck.

Mr. Cook stated that this improvement was slated for 2025, but staff opted to delay that purchase, which is why the first action needed would be to amend the budget.

Motion was made by Skogquist and seconded by Max to amend the 2026 budget in the amount of \$29,155.97 to allow for the purchase of the truck intercom equipment from the ZCIP – Mobile Vehicle and Equipment category.

6 ayes – 0 nays. Motion carried.

Motion was made by Hagen and seconded by Skogquist to approve the purchase, from the ZCIP – Mobile Vehicle Equipment category, of intercom equipment from Alpha for the lowest quoted price of \$27,767.59 plus five percent for freight and necessary accessory items for a project total not to exceed \$29,155.97.

6 ayes – 0 nays. Motion carried.

5.2 CIP Request – Master Control Electrical Power/Security Cameras

Mr. Cook presented a request for electrical updates within the master control room. He noted that this would also include the purchase of uninterruptible power supplies and security cameras for the exterior of the building. He noted that the first action would cover the purchase of the equipment and the second action would relate to the installation costs.

Motion was made by Skogquist and seconded by Lee to authorize staff to purchase new UPSs and security cameras from B&H for a total of \$8,658.20 plus five percent for necessary accessory items for a purchase total not to exceed \$9,091.11.

6 ayes – 0 nays. Motion carried.

Motion was made by Hagen and seconded by Max to authorize staff to hire Holton Electric to perform the work as described in Quote 8392 – Server Room UPS Power, including alternate, for \$4,096.25 plus ten percent for contingency, for an installation total not to exceed \$4,505.88.

6 ayes – 0 nays. Motion carried.

5.3 CIP Request – Studio Electrical Power

Mr. Cook stated that this request is related to minor electrical updates within the studio space. He expected that this work would be completed concurrently with the previously approved project, as the work would be done by the same contractor.

Chair Barthel asked and received confirmation that this item is within the five-year ZCIP.

Motion was made by Lee and seconded by Skogquist to authorize staff to hire Holton Electric to perform the work as described in Quote 9036 – Quad Cities – Studio Work for \$2,236.87 plus a ten percent contingency for a project total not to exceed \$2,460.56 to be allocated to the ZCIP – Studio Category.

6 ayes – 0 nays. Motion carried.

5.4 Executive Director Retirement

Ms. George stated that she has served in this position for the past 14 years and will tentatively retire on June 30, 2026. She stated that there are three actions before the Commission today related to the retirement and recruitment process.

Chair Barthel thanked Ms. George for everything she has done, noting that it has always been a pleasure working with her. He commented on what a gem QCTV is to the four communities and their residents.

Commissioner Lee stated that he has been in the municipal realm for 34 years, and QCTV is the best-run organization he has been involved with, and it is because of the leadership of Ms. George.

Commissioner Specht stated that he heard great things about QCTV and Ms. George before joining the Commission, and both the organization and its leadership have lived up to all those positive comments.

Commissioner Skogquist recognized that QCTV was not run as well in the past, and Ms. George has turned that around and set the organization up for success in the future.

Commissioner Max commented that she is sad she will not be able to work with Ms. George for longer, but agreed that she has set the organization up for success in the future.

Commissioner Hagen echoed the comments of the other Commissioners. He stated that QCTV is a well-run organization and Ms. George does a great job working with four different cities.

Ms. George commented on the leadership the Commission has provided, along with the great work of QCTV staff.

Chair Barthel stated that the City of Ramsey offered to lead the recruitment process. He stated that it is also requested to authorize the Executive Committee to act on behalf of the Commission on matters related to the retirement, recruitment, and onboarding. He stated that the Executive Committee is composed of four members, one from each member city, two of whom are elected and two of whom are city staff members.

Motion was made by Hagen and seconded by Barthel to authorize the Executive Committee to act on behalf of the Commission on all matters related to the Executive Director's retirement, recruitment, hiring, and onboarding.

6 ayes – 0 nays. Motion carried.

Chair Barthel stated that the City of Andover currently does the HR for QCTV, but did not have the capacity to handle the recruitment. He stated that the City of Ramsey stepped up to help and provided a proposal that was extremely fair. He thanked the City of Ramsey for that offer.

Motion was made by Max and seconded by Specht to direct the Executive Director to execute a contract with the City of Ramsey for Human Resources services for the recruitment process.

Further discussion: Commissioner Skogquist asked if there could be a brief explanation of the cost and what would be included.

Ms. George suggested that a not-to-exceed number also be included in the motion.

Commissioner Hagen stated that the Ramsey proposal includes a flat rate of \$10,000, and the City will approach this in the same method it uses for a department head position. He stated that beyond the \$10,000 flat rate, there would be a pass-through of any other direct costs, such as communications/marketing. He stated that Ramsey sends any supervisory position to a leadership assessment, noting that the proposal includes a cost of up to \$4,000. He stated that the assessment is about \$2,000 per candidate, and the City tends to send two candidates. He noted that any criminal or background charges would also be a pass-through and recommended a not-to-exceed cost of \$16,000. He stated that the price for outside recruitment would be much higher, and the City of Ramsey is happy to help.

Chair Barthel asked what would happen if there were three candidates that they needed to send to the leadership assessment, and asked if they should raise the not-to-exceed cost. He recognized that the City of Ramsey would be respectful of QCTV funds.

Commissioner Barthel stated that if there are three good candidates, the only cost that would increase would be the leadership assessment, so the not-to-exceed cost would then be \$18,000. He stated that Ramsey would not make the call on who goes forward to the leadership assessment, as the Executive Committee would make that decision.

Chair Barthel stated that he would feel more comfortable with a not-to-exceed amount of \$18,000 to ensure the process is not slowed down.

Commissioner Max agreed and amended her motion to include a not-to-exceed amount of \$18,000. Commissioner Specht agreed.

6 ayes – 0 nays. Motion carried.

Motion was made by Specht and seconded by Lee to appoint the Ramsey City Administrator, Brian Hagen, as the key contact for inquiries related to the Executive Director recruitment process.

Further discussion: Chair Barthel stated that because Ramsey is leading the recruitment process, it was determined that Commissioner Hagen would be the best key contact point in this process.

6 ayes – 0 nays. Motion carried.

Chair Barthel thanked Commissioner Hagen and the City of Ramsey for their assistance in this process.

5.5 Other

Ms. George shared a YouTube video promo that was created by QCTV staff.

Chair Barthel commented that the video was well done and received confirmation that the video will be available on the website.

ADJOURN – 6

Motion was made by Skogquist and seconded by Max to adjourn the meeting.

6 ayes – 0 nays. Motion carried.

Time of adjournment 11:42 a.m.

Respectfully submitted,

Reviewed for approval,

Amanda Staple
Recording Secretary
TimeSaver Off Site Secretarial, Inc.

Karen George
Executive Director

MINUTES OF THE WORK SESSION OF MARCH 19, 2026

CALL TO ORDER – 1

Chair Barthel called the meeting to order at 10:00 a.m. at the Anoka City Hall.

ROLL CALL– 2

Commissioners present were: Erik Skogquist, Anoka; Greg Lee, Anoka; Brian Hagen, Ramsey; Dan Specht, Ramsey; Jamie Barthel, Andover; and Jenny Max, Champlin (arrived at 10:03 a.m.).

Commissioners absent: Sarah Cotton, Andover; and Jessica Tesdall, Champlin.

Others present included Karen George, Executive Director; Ryan Musch-Pearce, Production Manager; Pat Cook, Technology Manager; Jimmy Good, Social Media Coordinator; and CJ Luck, Master Control Operator.

APPROVAL OF AGENDA – 3

The agenda was approved as presented.

ANNUAL PROGRAMMING UPDATES – 4

Mr. Musch-Pearce and Mr. Cook presented the 2025 annual programming highlights.

Ms. George provided additional information on QCTV+ and shared programming between sister stations.

Commissioner Specht asked if there has been thought in covering private and/or charter school sports.

Mr. Musch-Pearce provided background information on previous coverage, noting that the private school requested that coverage stop. He stated that they could cover additional sports programming, and it was noted that if the Commission has contacts, they could pass on that information.

Mr. Musch-Pearce provided information on the programs that received awards in 2025.

Mr. Good provided information on the 2025 metrics for YouTube.

There was additional discussion related to halftime shows, choir concerts, and band concerts, and it was noted that coverage is typically not shown because of copyright issues with the music.

Commissioner Lee commented that the City of Anoka pays a fee to allow copyrighted music to be played at the concerts in the park and asked if that would transfer to QCTV for coverage.

Ms. George noted that staff can follow up on that.

Mr. Good reviewed the 2025 metrics for social media.

Ms. George noted that they have been successful in driving viewership away from the website and to other platforms, such as YouTube. She provided additional information on the 2025 election coverage and trends she believed may continue into the municipal elections this year.

Mr. Cook reviewed the 2026 Capital Plan and potential improvements in the categories of studio/machine room, truck/mobile, portable field equipment, building, and office.

Ms. George thanked everyone for participating in the Strategic Plan process, highlighting the 2026 objectives. She noted that they will provide a recap in January of what was completed in 2026. She provided additional information on city programming options.

Mr. Good provided additional information on the collaboration between QCTV staff and communications staff from the member cities.

Ms. George provided additional details on elections coverage, positive feedback received, and legislative activity. She recognized the work of QCTV staff.

PROGRAMMING GUIDELINES REVIEW AND INPUT – 5

Ms. George noted the programming guidelines and highlighted the proposed change to formalize the practice from last year to turn off the comments on election programming shared on social media platforms.

The Commission agreed.

Ms. George provided information on proposed changes to closed captioning requirements in order to stay up to date with accessibility requirements.

The Commission agreed.

Commissioner Hagen suggested that QCTV follow up with the League of Women Voters to ensure they are still nonpartisan.

Ms. George noted that organizations can be political, noting the involvement of QCTV with the North Metro Mayors and other organizations that often take a political stance on an issue. She noted that if desired, the Commission should direct her to place an item on a future agenda for discussion. She confirmed the consensus of the Commission to review the election forum partners and bring that to the Executive Committee before bringing it back to the full Commission.

It was noted that the Champlin special election coverage will follow the scheduled format, as the discussions cannot occur before that time.

SPONSORSHIP REVIEW AND INPUT – 6

No additional comments.

LEGISLATION UPDATE – 7

Ms. George provided a brief update on recent legislative discussions and activities.

OTHER – 8

Ms. George announced her upcoming retirement date, tentatively scheduled for June 30, 2026. She noted that the commission chair Barthel has reviewed the transition plan and directed her to work with the City of Ramsey on the recruitment process for the Executive Director position.

Commissioner Hagen provided additional details on the Ramsey recruitment proposal.

It was agreed that the Executive Committee should be involved in the recruitment process and the final candidate should be presented to the full Commission.

ADJOURN – 9

Motion was made by Lee and seconded by Skogquist to adjourn the meeting.

6 ayes – 0 nays. Motion carried.

Time of adjournment 11:08 a.m.

Respectfully submitted,

Reviewed for approval,

Amanda Staple
Recording Secretary
TimeSaver Off Site Secretarial, Inc.

Karen George
Executive Director

MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF MAY 18, 2026

CALL TO ORDER – 1

Chair Barthel called the meeting to order at 9:00 a.m. at QCTV offices.

ROLL CALL– 2

Commissioners present: Jamie Barthel, Andover; Erik Skogquist, Anoka; Jenny Max, Champlin; Brian Hagen, Ramsey.

Others present included interviewees and Colleen Lasher, Ramsey city staff member.

APPROVAL OF AGENDA – 3

EXECUTIVE DIRECTOR INTERVIEWS – 4

EXECUTIVE DIRECTOR RETIREMENT – 5

Motion was made by Hagen and seconded by Skogquist to allocate up to \$500 for Executive Director appreciation.

4 ayes – 0 nays. Motion carried.

ADJOURN – 6

Time of adjournment 4:10 p.m.

Respectfully submitted,

Karen George
Executive Director

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF
MAY 28, 2026**

CALL TO ORDER – 1

Chair Barthel called the meeting to order at 10:32 a.m. at QCTV offices.

ROLL CALL– 2

Commissioners present: Jamie Barthel, Andover; Erik Skogquist, Anoka; Jenny Max, Champlin; Brian Hagen, Ramsey.

APPROVAL OF AGENDA – 3

EXECUTIVE DIRECTOR CONSIDERATION – 4

ADJOURN – 6

Time of adjournment 11:10 a.m.

Respectfully submitted,

Karen George
Executive Director

MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF JUNE 2, 2026

CALL TO ORDER – 1

Chair Barthel called the meeting to order at 3:00 p.m. at Anoka City Hall.

ROLL CALL– 2

Commissioners present: Jamie Barthel, Andover; Erik Skogquist, Anoka; Jenny Max, Champlin; Brian Hagen, Ramsey.

Others present: Karen George, Executive Director.

APPROVAL OF AGENDA – 3

EXECUTIVE DIRECTOR CONSIDERATION – 4

ADJOURN – 6

Time of adjournment 3:49 p.m.

Respectfully submitted,

Karen George
Executive Director

MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF July 6, 2026

CALL TO ORDER – 1

Chair Barthel called the meeting to order at 8:00 a.m. at QCTV offices.

ROLL CALL– 2

Commissioners present: Jamie Barthel, Andover; Erik Skogquist, Anoka; Jenny Max, Champlin; Brian Hagen, Ramsey.

Others present included interviewees and Colleen Lasher, Ramsey city staff member.

APPROVAL OF AGENDA – 3

EXECUTIVE DIRECTOR INTERVIEWS – 4

Interviews.

ADJOURN – 6

Time of adjournment 3:50 p.m.

Respectfully submitted,

Karen George
Executive Director

MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF July 16, 2026

CALL TO ORDER – 1

Chair Barthel called the meeting to order at 8:30 a.m. at Anoka City Hall.

ROLL CALL– 2

Commissioners present: Jamie Barthel, Andover; Erik Skogquist, Anoka; Jenny Max, Champlin; Brian Hagen, Ramsey.

Others present included Karen George, Executive Director, Pat Cook, Technology Manager, and Colleen Lasher, Ramsey city staff member.

APPROVAL OF AGENDA – 3

INTERIM EXECUTIVE DIRECTOR– 4

Discussion.

ADJOURN – 6

Time of adjournment 8:50 a.m.

Respectfully submitted,

Karen George
Executive Director

MINUTES OF THE REGULAR MEETING OF JULY 31, 2026

CALL TO ORDER – 1

Chair Barthel called the meeting to order at 8:01 a.m. on Zoom.

ROLL CALL– 2

Commissioners present were: Erik Skogquist, Anoka; Brian Hagen, Ramsey; Dan Specht, Ramsey; Sarah Cotton, Andover; Jamie Barthel, Andover; and Jenny Max, Champlin.

Commissioners absent: Greg Lee, Anoka; and Jessica Tesdall, Champlin.

Others present included Karen George, Executive Director; Pat Cook, Technology Manager; and Colleen Lasher, City of Ramsey Administrative Services Director.

APPROVAL OF AGENDA – 3

The agenda was approved as presented.

APPOINT QCTV INTERIM EXECUTIVE DIRECTOR – 4

Chair Barthel explained that the Commission is requested to consider appointing Pat Cook as Interim Executive Director. He stated that each week a member of the Executive Committee will check in with Mr. Cook to provide assistance and support.

Mr. Cook commented that he appreciates the opportunity.

Ms. Lasher reviewed the formal offer that was extended to Mr. Cook for the proposed position.

Chair Barthel stated that the Executive Committee will engage in a formal search for the position in about three to four months.

Motion was made by Skogquist and seconded by Max to appoint Pat Cook as the QCTV Interim Executive Director.

A roll call vote was performed:

Commissioner Max	aye
Commissioner Cotton	aye
Commissioner Hagen	aye
Commissioner Skogquist	aye
Commissioner Specht	aye
Chair Barthel	aye

Motion carried.

Commissioner Hagen welcomed Mr. Cook to the position and encouraged him to reach out to the Commission for assistance when needed.

Mr. Cook thanked the Commission for the opportunity, noting that he believes in the organization. He expressed appreciation for the strong position Ms. George has left the organization in and looked forward to navigating through the challenges ahead.

ADJOURN – 6

Motion was made by Skogquist and seconded by Max to adjourn the meeting.

6 ayes – 0 nays. Motion carried.

Time of adjournment 8:09 a.m.

Respectfully submitted,

Amanda Staple
Recording Secretary
TimeSaver Off Site Secretarial, Inc.

Reviewed for approval,

Karen George
Executive Director

QCTV Bank Reconciliation

February 2026

Beginning Balance - 4M Statement	1,446,245.16
Less: Cleared Checks/Withdrawals	(113,957.24)
Plus: 4M Fund Interest	2,766.69
Plus: Bank Deposits/Credits	351,479.58
Bank Balance	\$1,686,534.19
Book Balance	1,686,534.19
Adjusted Book Balance	1,686,534.19
Difference:	\$0.00

Completed by: *AH*

Bill Payment List

Quad Cities Communications Commission

February 1-28, 2026

DATE	NUM	VENDOR	AMOUNT
Quad Cities Commission			
02/03/2026	15821	Jamie A. Barthel	-120.00
02/03/2026	15825	National Assoc. of Telecommunications Officers	-225.00
02/03/2026	15814	CenterPoint Energy	-535.55
02/03/2026	15823	Lynde Enterprises, Inc.	-675.00
02/03/2026	15812	B&H Photo-Video	-4,195.68
02/03/2026	15815	City of Andover	-2,282.04
02/03/2026	15819	Daniel E. Specht	-120.00
02/03/2026	15828	Verizon	-120.03
02/03/2026	15824	MACTA	-3,500.00
02/03/2026	15817	Comcast Cable	-897.70
02/03/2026	15826	Timesavers	-178.00
02/03/2026	15813	Barna, Guzy & Steffen, LTD	-65.00
02/03/2026	15822	Jessica Tesdall	-60.00
02/03/2026	15818	Coordinated Business Systems, LTD	-12.89
02/03/2026	15816	Comcast 2	-629.88
02/03/2026	15827	U.S. Bank Corporate	-1,605.15
02/03/2026	15820	Erik A Skogquist	-120.00
02/06/2026	15829	HealthEquity Inc.	-446.43
02/06/2026	W D	Minnesota State Retirement System	-600.00
02/06/2026	W D	PERA	-4,530.84
02/13/2026	15842	James R. Erickson	-320.00
02/13/2026	15851	Timothy Anderson	-160.00
02/13/2026	15844	Lucky Clover, Inc.	-478.95
02/13/2026	15852	Xcel Energy	-1,476.75
02/13/2026	15834	AT&T Mobility	-387.30
02/13/2026	15845	Lynde Enterprises, Inc.	-175.00
02/13/2026	15847	Pete C. Andersen	-240.00
02/13/2026	15830	ACE Solid Waste, Inc.	-124.11
02/13/2026	15836	B&H Photo-Video	-533.49
02/13/2026	15849	Securita Technology Corporation	-489.00
02/13/2026	15848	Peter James Hayes	-480.00
02/13/2026	15850	T-Mobile	-125.40
02/13/2026	15833	Amazon Capital Services	-641.94
02/13/2026	15838	City of Champlin	-219.17
02/13/2026	15840	Gerald S. Thomson	-320.00
02/13/2026	15831	Alpha Video & Audio Inc.	-100.00
02/13/2026	15841	HealthEquity Inc.	-23.70
02/13/2026	15846	Maza Technologies, LLC	-1,767.40
02/13/2026	15835	Aurora Consulting	-8,500.00
02/13/2026	15839	Comcast 2	-629.88
02/13/2026	15837	Cintas Corporation	-100.16
02/13/2026	15843	Joe G. Ruhland	-80.00
02/20/2026	15853	HealthEquity Inc.	-446.43
02/20/2026	W D	Minnesota State Retirement System	-600.00

Bill Payment List

Quad Cities Communications Commission

February 1-28, 2026

DATE	NUM	VENDOR	AMOUNT
02/20/2026	W D	PERA	-4,632.38
Total for Quad Cities Commission			-\$43,970.25
02/13/2026	15832	Amazon	0.00
Total for --			\$0.00

Quad Cities Communications Commission

Balance Sheet Summary

As of February 28, 2026

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts - QCTV	1,675,317.81
- Google AdSense	138.57
- PayPay acct	259.40
- US Bank Reserve	5,000.00
- Petty Cash	250.00
- Investments	1,875,708.32
Accounts Receivable	0.00
Other current assets	0.00
Total Current Assets	<u><u>\$ 3,556,674.10</u></u>
 Fixed Assets	 0.00
 TOTAL ASSETS	 <u><u>\$ 3,556,674.10</u></u>
 LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	44,274.39
Other Current Liabilities	815.26
Total Current Liabilities	<u><u>\$ 45,089.65</u></u>
 Equity	 3,511,584.45
TOTAL LIABILITIES AND EQUITY	<u><u>\$ 3,556,674.10 *</u></u>

*QCTV allocates fund reserves in two areas:

Operating Reserves = \$500,000

Capital Reserves = \$3,056,674.10 (\$3.2M 5-Year Cap Plan)

Quad Cities Communications Commission
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
January - December 2026

	Feb 2026				YTD			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Income								
Duplication Revenue		8.33	(8.33)	0.00%	51.31	100.00	(48.69)	51.31%
Equipment Grant	72,619.06	6,020.83	66,598.23	1206.13%	72,619.06	72,250.00	369.06	100.51%
Franchise Fees	182,473.16	63,000.00	119,473.16	289.64%	0.00	756,000.00	(756,000.00)	0.00%
Interest Income	8,023.25	12,500.00	(4,476.75)	64.19%	(8,186.10)	150,000.00	(158,186.10)	-5.46%
Miscellaneous Income	82.51	250.00	(167.49)	33.00%	138.57	3,000.00	(2,861.43)	4.62%
PEG Fee	96,387.36	32,916.67	63,470.69	292.82%	0.00	395,000.00	(395,000.00)	0.00%
Total Income	359,585.34	114,695.83	244,889.51	313.51%	64,622.84	1,376,350.00	(1,311,727.16)	4.70%
Expenses								
A-PERA Expense	4,908.89	5,085.83	(176.94)	96.52%	9,264.60	61,030.00	(51,765.40)	15.18%
A-SS/Medicare Expense	5,203.41	5,784.17	(580.76)	89.96%	8,205.35	69,410.00	(61,204.65)	11.82%
A-Wages - Full-time	49,624.48	52,476.92	(2,852.44)	94.56%	79,989.66	629,723.00	(549,733.34)	12.70%
A-Wages - Part-time	16,019.63	15,333.33	686.30	104.48%	23,083.91	184,000.00	(160,916.09)	12.55%
Accounting / HR Services		2,208.33	(2,208.33)	0.00%	2,849.68	26,500.00	(23,650.32)	10.75%
Ads/Promos/Sponsorships	3,035.00	358.33	2,676.67	846.98%	3,035.00	4,300.00	(1,265.00)	70.58%
Andover Capital Equipment		83.33	(83.33)	0.00%	0.00	1,000.00	(1,000.00)	0.00%
Announcers Fees	2,778.50	1,333.33	1,445.17	208.39%	3,658.50	16,000.00	(12,341.50)	22.87%
Anoka Capital Equipment	111.95	83.33	28.62	134.35%	223.90	1,000.00	(776.10)	22.39%
Audit		1,641.67	(1,641.67)	0.00%	0.00	19,700.00	(19,700.00)	0.00%
Bank Fees / CC Fees		20.83	(20.83)	0.00%	0.00	250.00	(250.00)	0.00%
Brand Apparel		208.33	(208.33)	0.00%	0.00	2,500.00	(2,500.00)	0.00%
Building - Cleaning	478.95	541.67	(62.72)	88.42%	957.90	6,500.00	(5,542.10)	14.74%
Building - Insurance		583.33	(583.33)	0.00%	5,240.00	7,000.00	(1,760.00)	74.86%
Building - Maintenance	93.97	833.33	(739.36)	11.28%	582.97	10,000.00	(9,417.03)	5.83%
Building - Supplies		125.00	(125.00)	0.00%	50.08	1,500.00	(1,449.92)	3.34%
Car Allowance	300.00	300.00	0.00	100.00%	600.00	3,600.00	(3,000.00)	16.67%
Cell Phone - Allowance	450.00	450.00	0.00	100.00%	900.00	5,400.00	(4,500.00)	16.67%
Champlin Capital Equipment	184.90	83.33	101.57	221.89%	269.80	1,000.00	(730.20)	26.98%
City Sewer & Water		275.00	(275.00)	0.00%	219.17	3,300.00	(3,080.83)	6.64%
Commission Expense		208.33	(208.33)	0.00%	0.00	2,500.00	(2,500.00)	0.00%
Consulting Services	1,872.00	2,083.33	(211.33)	89.86%	3,119.00	25,000.00	(21,881.00)	12.48%
Duplication Expenses		20.83	(20.83)	0.00%	0.00	250.00	(250.00)	0.00%
Electric Service		1,666.67	(1,666.67)	0.00%	1,476.75	20,000.00	(18,523.25)	7.38%
Emp / Comm Appreciation		208.33	(208.33)	0.00%	0.00	2,500.00	(2,500.00)	0.00%

Quad Cities Communications Commission
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
January - December 2026

	Feb 2026				YTD			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Equip/Repair/Supply/Software	210.46	1,250.00	(1,039.54)	16.84%	476.54	15,000.00	(14,523.46)	3.18%
Federal Unempl Expense		70.83	(70.83)	0.00%	0.00	850.00	(850.00)	0.00%
Health Insurance	12,358.18	8,271.08	4,087.10	149.41%	19,663.16	99,253.00	(79,589.84)	19.81%
Insurance - Deductibles		41.67	(41.67)	0.00%	0.00	500.00	(500.00)	0.00%
Insurance - Liability / Bonds		582.67	(582.67)	0.00%	2,683.00	6,992.00	(4,309.00)	38.37%
Lawn Service		416.67	(416.67)	0.00%	0.00	5,000.00	(5,000.00)	0.00%
Legal Fees	1,597.50	833.33	764.17	191.70%	3,147.50	10,000.00	(6,852.50)	31.48%
Licenses and Permits	1,100.00	333.33	766.67	330.00%	1,100.00	4,000.00	(2,900.00)	27.50%
Meals	165.00	83.33	81.67	198.01%	165.00	1,000.00	(835.00)	16.50%
Memberships - NATOA / Others	250.00	625.00	(375.00)	40.00%	5,360.00	7,500.00	(2,140.00)	71.47%
Mileage	180.17	416.67	(236.50)	43.24%	345.76	5,000.00	(4,654.24)	6.92%
Miscellaneous Expenses	(119.82)	41.67	(161.49)	-287.54%	(119.82)	500.00	(619.82)	-23.96%
Natural Gas	690.60	291.67	398.93	236.77%	690.60	3,500.00	(2,809.40)	19.73%
Office Supplies / Equipment	269.38	416.67	(147.29)	64.65%	363.15	5,000.00	(4,636.85)	7.26%
Payroll Expenses (ADP/HSA)	655.00	325.00	330.00	201.54%	655.00	3,900.00	(3,245.00)	16.79%
Postage		41.67	(41.67)	0.00%	31.08	500.00	(468.92)	6.22%
Printing / Copy Services		41.67	(41.67)	0.00%	0.00	500.00	(500.00)	0.00%
Professional Development	51.44	2,083.33	(2,031.89)	2.47%	276.44	25,000.00	(24,723.56)	1.11%
Ramsey Capital Equipment	105.96	83.33	22.63	127.16%	211.92	1,000.00	(788.08)	21.19%
Sales Tax		4.17	(4.17)	0.00%	0.00	50.00	(50.00)	0.00%
Secretary Services		125.00	(125.00)	0.00%	178.00	1,500.00	(1,322.00)	11.87%
Snow Plowing Service	350.00	500.00	(150.00)	70.00%	600.00	6,000.00	(5,400.00)	10.00%
State Unemploy Exp		208.33	(208.33)	0.00%	0.00	2,500.00	(2,500.00)	0.00%
STD / LTD / Life Insurance	394.03	445.83	(51.80)	88.38%	881.06	5,350.00	(4,468.94)	16.47%
Studio Sets		291.67	(291.67)	0.00%	294.98	3,500.00	(3,205.02)	8.43%
Subscription Services	12,335.18	3,875.83	8,459.35	318.26%	12,855.58	46,510.00	(33,654.42)	27.64%
Vehicle - Equipment / Repair	586.57	1,250.00	(663.43)	46.93%	654.05	15,000.00	(14,345.95)	4.36%
Vehicle - Insurance		125.00	(125.00)	0.00%	1,032.00	1,500.00	(468.00)	68.80%
Vehicle - Maintenance / Gas	254.58	458.33	(203.75)	55.55%	472.83	5,500.00	(5,027.17)	8.60%
Waste Removal	124.11	125.00	(0.89)	99.29%	238.22	1,500.00	(1,261.78)	15.88%
Web / VOD / Int / CaTV / Phone	1,936.84	2,052.00	(115.16)	94.39%	3,674.31	24,624.00	(20,949.69)	14.92%
Work Comp Insurance		225.17	(225.17)	0.00%	0.00	2,702.00	(2,702.00)	0.00%
Total Expenses	118,556.86	117,932.80	624.06	100.53%	199,656.63	1,415,194.00	(1,215,537.37)	14.11%
Net Income	\$ 241,028.48	\$ (3,236.97)	\$ 244,265.45	-7446.11%	\$ (135,033.79)	\$ (38,844.00)	\$ (96,189.79)	347.63%

Quad Cities Communications Commission
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
January - December 2026

	Feb 2026				YTD			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
ZCIP - Andover		125.00	(125.00)	0.00%	0.00	1,500.00	(1,500.00)	0.00%
ZCIP - Anoka		125.00	(125.00)	0.00%	0.00	1,500.00	(1,500.00)	0.00%
ZCIP - Building		7,083.33	(7,083.33)	0.00%	1,047.14	85,000.00	(83,952.86)	1.23%
ZCIP - Champlin		125.00	(125.00)	0.00%	0.00	1,500.00	(1,500.00)	0.00%
ZCIP - Master Control Equipment	419.76	21,041.67	(20,621.91)	1.99%	3,568.30	252,500.00	(248,931.70)	1.41%
ZCIP - Mobile Vehicles & Equipment		11,791.67	(11,791.67)	0.00%	0.00	141,500.00	(141,500.00)	0.00%
ZCIP - Office Equipment		2,791.67	(2,791.67)	0.00%	0.00	33,500.00	(33,500.00)	0.00%
ZCIP - Portable Field Equipment		3,750.00	(3,750.00)	0.00%	0.00	45,000.00	(45,000.00)	0.00%
ZCIP - Ramsey		125.00	(125.00)	0.00%	0.00	1,500.00	(1,500.00)	0.00%
ZCIP - Studio		4,291.67	(4,291.67)	0.00%	0.00	51,500.00	(51,500.00)	0.00%
	\$ 419.76	\$ 51,250.01	\$ (50,830.25)	1.99%	\$ 4,615.44	\$ 615,000.00	\$ (610,384.56)	2.65%

Monday, Apr 06, 2026 12:57:35 PM GMT-7 - Accrual Basis

QCTV Bank Reconciliation

March 2026

Beginning Balance - 4M Statement	1,686,534.19
Less: Cleared Checks/Withdrawals	(119,957.63)
Plus: 4M Fund Interest	1,388.26
Plus: Bank Deposits/Credits	138.57
Bank Balance	\$1,568,103.39
Book Balance	1,568,103.39
Adjusted Book Balance	1,568,103.39
Difference:	\$0.00

Completed by: AH

Bill Payment List

Quad Cities Communications Commission

March 1-31, 2026

DATE	NUM	VENDOR	AMOUNT
Quad Cities Commission			
03/05/2026	15860	CenterPoint Energy	-690.60
03/05/2026	15876	The Lincoln National Life Ins. Co.	-394.03
03/05/2026	15865	Dale Sager	-320.00
03/05/2026	15873	MSHSL - Region 5AA	-300.00
03/05/2026	15858	B&H Photo-Video	-100.79
03/05/2026	15861	City of Andover	-2,880.76
03/05/2026	15855	Amazon Capital Services	-99.99
03/05/2026	15862	City of Champlin	-235.49
03/05/2026	15866	HealthEquity Inc.	-23.70
03/05/2026	15874	Strategic Hawks, Ilc	-160.00
03/05/2026	15864	Coordinated Business Systems, LTD	-10.82
03/05/2026	15857	Aurora Consulting	-125.00
03/05/2026	15877	U.S. Bank Corporate	-2,785.01
03/05/2026	15867	HealthPartners Inc	-7,399.28
03/05/2026	15868	Lucky Klover, Inc.	-493.32
03/05/2026	15869	Lynde Enterprises, Inc.	-175.00
03/05/2026	15872	Minnesota State High School League	-500.00
03/05/2026	15854	ACE Solid Waste, Inc.	-124.11
03/05/2026	15875	T-Mobile	-125.40
03/05/2026	15878	Verizon	-120.03
03/05/2026	15863	Comcast Cable	-897.70
03/05/2026	15870	Mayo Clinic	-4,108.84
03/05/2026	15859	Barna, Guzy & Steffen, LTD	-1,550.00
03/05/2026	15856	Anoka Area Chamber of Commerce	-1,100.00
03/05/2026	15871	Maza Technologies, LLC	-2,267.40
03/19/2026	15879	The Lincoln National Life Ins. Co.	-456.03
03/19/2026	15880	HealthEquity Inc.	-446.43
03/23/2026	15882	HealthPartners Inc	-7,399.28
03/23/2026	15881	Barna, Guzy & Steffen, LTD	-1,597.50
03/23/2026	15883	Verizon	-120.03
03/23/2026	15884	Yale Mechanical	-2,875.20
03/06/2026	15885	HealthEquity Inc.	-446.43
03/06/2026	W D	Minnesota State Retirement System	-600.00
03/06/2026	W D	PERA	-4,533.94
03/20/2026	W D	Minnesota State Retirement System	-600.00
03/20/2026	W D	PERA	-4,287.74
03/05/2026	WD	MN Department of Revenue	-14.08
Total for Quad Cities Commission			-\$50,363.93

Quad Cities Communications Commission

Balance Sheet Summary

As of March 31, 2026

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts - QCTV	1,563,862.49
- Google AdSense	64.60
- PayPay acct	259.40
- US Bank Reserve	5,000.00
- Petty Cash	250.00
- Investments	1,881,457.14
Accounts Receivable	0.00
Other current assets	0.00
Total Current Assets	<u><u>\$ 3,450,893.63</u></u>
 Fixed Assets	 0.00
 TOTAL ASSETS	 <u><u>\$ 3,450,893.63</u></u>
 LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	48,737.36
Other Current Liabilities	1,831.18
Total Current Liabilities	<u><u>\$ 50,568.54</u></u>
 Equity	 3,400,325.09
TOTAL LIABILITIES AND EQUITY	<u><u>\$ 3,450,893.63 *</u></u>

*QCTV allocates fund reserves in two areas:

Operating Reserves = \$500,000

Capital Reserves = \$2,950,893.63 (\$3.2M 5-Year Cap Plan)

Quad Cities Communications Commission
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
January - December 2026

	Mar 2026				YTD			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Income								
Duplication Revenue		8.33	(8.33)	0.00%	51.31	100.00	(48.69)	51.31%
Equipment Grant		6,020.83	(6,020.83)	0.00%	72,619.06	72,250.00	369.06	100.51%
Franchise Fees		63,000.00	(63,000.00)	0.00%	0.00	756,000.00	(756,000.00)	0.00%
Interest Income	7,137.08	12,500.00	(5,362.92)	57.10%	(1,049.02)	150,000.00	(151,049.02)	-0.70%
Miscellaneous Income	64.60	250.00	(185.40)	25.84%	203.17	3,000.00	(2,796.83)	6.77%
PEG Fee		32,916.67	(32,916.67)	0.00%	0.00	395,000.00	(395,000.00)	0.00%
Total Income	7,201.68	114,695.83	(107,494.15)	6.28%	71,824.52	1,376,350.00	(1,304,525.48)	5%
Expenses								
A-PERA Expense	4,725.96	5,085.83	(359.87)	93%	13,990.56	61,030.00	(47,039.44)	22.92%
A-SS/Medicare Expense	5,008.44	5,784.17	(775.73)	87%	13,213.79	69,410.00	(56,196.21)	19.04%
A-Wages - Full-time	49,916.48	52,476.92	(2,560.44)	95%	129,906.14	629,723.00	(499,816.86)	20.63%
A-Wages - Part-time	13,287.94	15,333.33	(2,045.39)	87%	36,371.85	184,000.00	(147,628.15)	19.77%
Accounting / HR Services	1,160.81	2,208.33	(1,047.52)	53%	4,010.49	26,500.00	(22,489.51)	15.13%
Ads/Promos/Sponsorships		358.33	(358.33)	0%	3,035.00	4,300.00	(1,265.00)	70.58%
Andover Capital Equipment		83.33	(83.33)	0%	0.00	1,000.00	(1,000.00)	0.00%
Announcers Fees	1,545.00	1,333.33	211.67	116%	5,203.50	16,000.00	(10,796.50)	32.52%
Anoka Capital Equipment	111.95	83.33	28.62	134%	335.85	1,000.00	(664.15)	33.59%
Audit		1,641.67	(1,641.67)	0%	0.00	19,700.00	(19,700.00)	0.00%
Bank Fees / CC Fees		20.83	(20.83)	0%	0.00	250.00	(250.00)	0.00%
Brand Apparel		208.33	(208.33)	0%	0.00	2,500.00	(2,500.00)	0.00%
Building - Cleaning	493.32	541.67	(48.35)	91%	1,451.22	6,500.00	(5,048.78)	22.33%
Building - Insurance		583.33	(583.33)	0%	5,240.00	7,000.00	(1,760.00)	74.86%
Building - Maintenance	2,875.20	833.33	2,041.87	345%	3,458.17	10,000.00	(6,541.83)	34.58%
Building - Supplies	229.49	125.00	104.49	184%	279.57	1,500.00	(1,220.43)	18.64%
Car Allowance	300.00	300.00	0.00	100%	900.00	3,600.00	(2,700.00)	25.00%
Cell Phone - Allowance	450.00	450.00	0.00	100%	1,350.00	5,400.00	(4,050.00)	25.00%
Champlin Capital Equipment	84.90	83.33	1.57	102%	354.70	1,000.00	(645.30)	35.47%
City Sewer & Water	507.40	275.00	232.40	185%	726.57	3,300.00	(2,573.43)	22.02%
Commission Expense	51.84	208.33	(156.49)	25%	51.84	2,500.00	(2,448.16)	2.07%
Consulting Services	1,247.00	2,083.33	(836.33)	60%	4,366.00	25,000.00	(20,634.00)	17.46%
Deferred Comp.	600.00		600.00		600.00	0.00	600.00	
Duplication Expenses		20.83	(20.83)	0%	0.00	250.00	(250.00)	0.00%
Electric Service	2,451.64	1,666.67	784.97	147%	3,928.39	20,000.00	(16,071.61)	19.64%
Emp / Comm Appreciation		208.33	(208.33)	0%	0.00	2,500.00	(2,500.00)	0.00%

Quad Cities Communications Commission
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
January - December 2026

	Mar 2026				YTD			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Equip/Repair/Supply/Software	153.28	1,250.00	(1,096.72)	12%	629.82	15,000.00	(14,370.18)	4.20%
Federal Unempl Expense		70.83	(70.83)	0%	0.00	850.00	(850.00)	0.00%
Health Insurance	7,304.98	8,271.08	(966.10)	88%	26,968.14	99,253.00	(72,284.86)	27.17%
Insurance - Deductibles		41.67	(41.67)	0%	0.00	500.00	(500.00)	0.00%
Insurance - Liability / Bonds		582.67	(582.67)	0%	2,683.00	6,992.00	(4,309.00)	38.37%
Lawn Service		416.67	(416.67)	0%	0.00	5,000.00	(5,000.00)	0.00%
Legal Fees		833.33	(833.33)	0%	3,147.50	10,000.00	(6,852.50)	31.48%
Licenses and Permits	600.00	333.33	266.67	180%	1,700.00	4,000.00	(2,300.00)	42.50%
Meals		83.33	(83.33)	0%	165.00	1,000.00	(835.00)	16.50%
Memberships - NATOA / Others		625.00	(625.00)	0%	5,360.00	7,500.00	(2,140.00)	71.47%
Mileage	377.86	416.67	(38.81)	91%	723.62	5,000.00	(4,276.38)	14.47%
Miscellaneous Expenses		41.67	(41.67)	0%	(119.82)	500.00	(619.82)	-23.96%
Natural Gas	708.96	291.67	417.29	243%	1,399.56	3,500.00	(2,100.44)	39.99%
Office Supplies / Equipment	10.72	416.67	(405.95)	3%	373.87	5,000.00	(4,626.13)	7.48%
Payroll Expenses	327.50		327.50		327.50	0.00	327.50	
Payroll Expenses (ADP/HSA)		325.00	(325.00)	0%	655.00	3,900.00	(3,245.00)	16.79%
Postage	25.31	41.67	(16.36)	61%	56.39	500.00	(443.61)	11.28%
Printing / Copy Services		41.67	(41.67)	0%	0.00	500.00	(500.00)	0.00%
Professional Development	260.00	2,083.33	(1,823.33)	12%	536.44	25,000.00	(24,463.56)	2.15%
Publications		0.00	0.00		0.00	0.00	0.00	
Ramsey Capital Equipment	105.96	83.33	22.63	127%	317.88	1,000.00	(682.12)	31.79%
Sales Tax	14.08	4.17	9.91	338%	14.08	50.00	(35.92)	28.16%
Secretary Services	178.00	125.00	53.00	142%	356.00	1,500.00	(1,144.00)	23.73%
Snow Plowing Service	250.00	500.00	(250.00)	50%	850.00	6,000.00	(5,150.00)	14.17%
State Unemploy Exp		208.33	(208.33)	0%	0.00	2,500.00	(2,500.00)	0.00%
STD / LTD / Life Insurance	456.03	445.83	10.20	102%	1,337.09	5,350.00	(4,012.91)	24.99%
Studio Sets		291.67	(291.67)	0%	294.98	3,500.00	(3,205.02)	8.43%
Subscription Services	9,401.90	3,875.83	5,526.07	243%	22,257.48	46,510.00	(24,252.52)	47.86%
Vehicle - Equipment / Repair	64.26	1,250.00	(1,185.74)	5%	718.31	15,000.00	(14,281.69)	4.79%
Vehicle - Insurance		125.00	(125.00)	0%	1,032.00	1,500.00	(468.00)	68.80%
Vehicle - Maintenance / Gas		458.33	(458.33)	0%	472.83	5,500.00	(5,027.17)	8.60%
Waste Removal	124.11	125.00	(0.89)	99%	362.33	1,500.00	(1,137.67)	24.16%
Web / VOD / Int / CaTV / Phone	1,897.21	2,052.00	(154.79)	92%	5,571.52	24,624.00	(19,052.48)	22.63%
Work Comp Insurance		225.17	(225.17)	0%	0.00	2,702.00	(2,702.00)	0.00%
Total Expenses	107,307.53	117,932.80	(10,625.27)	91%	306,964.16	1,415,194.00	(1,108,229.84)	22%

Quad Cities Communications Commission
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
January - December 2026

	Mar 2026				YTD			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Net Income	(100,105.85)	(3,236.97)	(96,868.88)	3093%	(235,139.64)	(38,844.00)	(196,295.64)	605%
ZCIP - Andover		125.00	(125.00)	0%	0.00	1,500.00	(1,500.00)	0.00%
ZCIP - Anoka		125.00	(125.00)	0%	0.00	1,500.00	(1,500.00)	0.00%
ZCIP - Building		7,083.33	(7,083.33)	0%	1,047.14	85,000.00	(83,952.86)	1.23%
ZCIP - Champlin		125.00	(125.00)	0%	0.00	1,500.00	(1,500.00)	0.00%
ZCIP - Master Control Equipment	8,658.20	21,041.67	(12,383.47)	41%	12,226.50	252,500.00	(240,273.50)	4.84%
ZCIP - Mobile Vehicles & Equipment		14,221.33	(14,221.33)	0%	0.00	170,656.00	(170,656.00)	0.00%
ZCIP - Office Equipment		2,791.67	(2,791.67)	0%	0.00	33,500.00	(33,500.00)	0.00%
ZCIP - Portable Field Equipment		3,750.00	(3,750.00)	0%	0.00	45,000.00	(45,000.00)	0.00%
ZCIP - Ramsey		125.00	(125.00)	0%	0.00	1,500.00	(1,500.00)	0.00%
ZCIP - Studio		4,291.67	(4,291.67)	0%	0.00	51,500.00	(51,500.00)	0.00%
	8,658.20	53,679.67	(45,021.47)	41%	13,273.64	644,156.00	(630,882.36)	6%

Tuesday, Apr 28, 2026 12:39:09 PM GMT-7 - Accrual Basis

QCTV Bank Reconciliation

April 2026

Beginning Balance - 4M Statement	1,568,103.39
Less: Cleared Checks/Withdrawals	(116,179.75)
Plus: 4M Fund Interest	962.78
Plus: Bank Deposits/Credits	
Bank Balance	\$1,452,886.42
Book Balance	1,452,886.42
Adjusted Book Balance	\$1,452,886.42
Difference:	\$0.00

Completed by: *AH*

Quad Cities Communications Commission

Bill Payment List

April 1-30, 2026

DATE	NUM	VENDOR	AMOUNT
Quad Cities Commission			
04/03/2026	15886	HealthEquity Inc.	-446.43
04/03/2026	W D	Minnesota State Retirement System	-600.00
04/03/2026	W D	PERA	-4,123.66
04/06/2026	15896	James R. Erickson	-320.00
04/06/2026	15904	Timothy Anderson	-240.00
04/06/2026	15891	CenterPoint Energy	-708.96
04/06/2026	15906	Xcel Energy	-1,221.51
04/06/2026	15888	AT&T Mobility	-387.30
04/06/2026	15889	Blake Sorem	-240.00
04/06/2026	15898	Lynde Enterprises, Inc.	-250.00
04/06/2026	15899	Pete C. Andersen	-400.00
04/06/2026	15900	Peter James Hayes	-80.00
04/06/2026	15893	Comcast Cable	-897.70
04/06/2026	15887	Amazon Capital Services	-58.31
04/06/2026	15903	Timesavers	-178.00
04/06/2026	15895	Gerald S. Thomson	-400.00
04/06/2026	15890	CDW	-10,811.52
04/06/2026	15902	Strategic Hawks, Ilc	-425.00
04/06/2026	15894	Coordinated Business Systems, LTD	-10.72
04/06/2026	15892	Comcast 2	-629.88
04/06/2026	15905	U.S. Bank Corporate	-3,788.92
04/06/2026	15897	Joe G. Ruhland	-858.50
04/06/2026	15901	Region 7AA	-600.00
04/13/2026	15907	Xcel Energy	-1,230.13
04/13/2026	15908	Lucky Clover, Inc.	-493.32
04/13/2026	15909	CenterPoint Energy	-321.08
04/13/2026	15910	AT&T Mobility	-387.30
04/13/2026	15911	The Lincoln National Life Ins. Co.	-69.41
04/13/2026	15912	Lynde Enterprises, Inc.	-464.29
04/13/2026	15913	LiveU Inc.	-5,621.04
04/13/2026	15914	B&H Photo-Video	-8,748.45
04/13/2026	15915	ACE Solid Waste, Inc.	-114.11
04/13/2026	15916	T-Mobile	-125.40
04/13/2026	15917	Amazon Capital Services	-95.76
04/13/2026	15918	City of Champlin	-271.91
04/13/2026	15919	Maza Technologies, LLC	-4,722.40
04/13/2026	15920	Holton Electric Contractors	-6,333.12
04/17/2026	15921	Comcast Cable	-897.70
04/17/2026	15922	HealthPartners Inc	-7,399.28
04/17/2026	15923	Comcast 2	-1,081.14
04/17/2026	15924	U.S. Bank Corporate	-986.14
04/17/2026	15925	Cintas Corporation	-229.49
04/27/2026	15926	City of Andover	-1,184.49
04/27/2026	15927	B&H Photo-Video	-1,506.44
04/27/2026	15928	Coordinated Business Systems, LTD	-18.40
04/27/2026	15929	Verizon	-120.03

Quad Cities Communications Commission

Bill Payment List

April 1-30, 2026

DATE	NUM	VENDOR	AMOUNT
04/27/2026	15930	Joe G. Ruhland	-160.00
04/29/2026	15931	Amazon Capital Services	-254.08
04/29/2026	15932	Alpha Video & Audio Inc.	-28,017.59
04/29/2026	15933	Securita Technology Corporation	-2,984.31
04/17/2026	WD	Minnesota State Retirement System	-600.00
04/17/2026	W D	PERA	-4,029.28
Total for Quad Cities Commission			-\$106,142.50

Quad Cities Communications Commission

Balance Sheet Summary

As of April 30, 2026

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts - QCTV	1,401,058.06
- Google AdSense	124.26
- PayPay acct	259.40
- US Bank Reserve	5,000.00
- Petty Cash	250.00
- Investments	1,887,045.49
Accounts Receivable	0.00
Other current assets	0.00
Total Current Assets	<u><u>\$ 3,293,737.21</u></u>
 Fixed Assets	 0.00
 TOTAL ASSETS	 <u><u>\$ 3,293,737.21</u></u>
 LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	12,421.82
Other Current Liabilities	2,215.58
Total Current Liabilities	<u><u>\$ 14,637.40</u></u>
 Equity	 3,279,099.81
TOTAL LIABILITIES AND EQUITY	<u><u>\$ 3,293,737.21 *</u></u>

*QCTV allocates fund reserves in two areas:

Operating Reserves = \$500,000

Capital Reserves = \$2,793,737.21 (\$3.2M 5-Year Cap Plan)

Quad Cities Communications Commission
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
January - December 2026

	Apr 2026				YTD			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Income								
Duplication Revenue		\$ 8.33	\$ (8.33)	0.00%	\$ 51.31	\$ 100.00	\$ (48.69)	51.31%
Equipment Grant		6,020.83	(6,020.83)	0.00%	72,619.06	72,250.00	369.06	100.51%
Franchise Fees		63,000.00	(63,000.00)	0.00%	0.00	756,000.00	(756,000.00)	0.00%
Interest Income	6,551.13	12,500.00	(5,948.87)	52.41%	5,502.11	150,000.00	(144,497.89)	3.67%
Miscellaneous Income	59.66	250.00	(190.34)	23.86%	262.83	3,000.00	(2,737.17)	8.76%
PEG Fee		32,916.67	(32,916.67)	0.00%	0.00	395,000.00	(395,000.00)	0.00%
Total Income	6,610.79	114,695.83	(108,085.04)	5.76%	78,435.31	1,376,350.00	(1,297,914.69)	5.70%
Expenses								
A-PERA Expense	4,367.66	5,085.83	(718.17)	85.88%	18,358.22	61,030.00	(42,671.78)	30.08%
A-SS/Medicare Expense	4,626.66	5,784.17	(1,157.51)	79.99%	17,840.45	69,410.00	(51,569.55)	25.70%
A-Wages - Full-time	50,582.24	52,476.92	(1,894.68)	96.39%	180,488.38	629,723.00	(449,234.62)	28.66%
A-Wages - Part-time	7,845.52	15,333.33	(7,487.81)	51.17%	44,217.37	184,000.00	(139,782.63)	24.03%
Accounting / HR Services	2,242.69	2,208.33	34.36	101.56%	8,192.29	26,500.00	(18,307.71)	30.91%
Ads/Promos/Sponsorships		358.33	(358.33)	0.00%	3,035.00	4,300.00	(1,265.00)	70.58%
Andover Capital Equipment		83.33	(83.33)	0.00%	0.00	1,000.00	(1,000.00)	0.00%
Announcers Fees	560.00	1,333.33	(773.33)	42.00%	5,763.50	16,000.00	(10,236.50)	36.02%
Anoka Capital Equipment		83.33	(83.33)	0.00%	335.85	1,000.00	(664.15)	33.59%
Audit		1,641.67	(1,641.67)	0.00%	0.00	19,700.00	(19,700.00)	0.00%
Bank Fees / CC Fees		20.83	(20.83)	0.00%	0.00	250.00	(250.00)	0.00%
Brand Apparel		208.33	(208.33)	0.00%	0.00	2,500.00	(2,500.00)	0.00%
Building - Cleaning	1,215.32	541.67	673.65	224.37%	2,666.54	6,500.00	(3,833.46)	41.02%
Building - Insurance		583.33	(583.33)	0.00%	5,240.00	7,000.00	(1,760.00)	74.86%
Building - Maintenance	489.00	833.33	(344.33)	58.68%	6,442.48	10,000.00	(3,557.52)	64.42%
Building - Supplies		125.00	(125.00)	0.00%	279.57	1,500.00	(1,220.43)	18.64%
Car Allowance		300.00	(300.00)	0.00%	900.00	3,600.00	(2,700.00)	25.00%
Cell Phone - Allowance	450.00	450.00	0.00	100.00%	1,800.00	5,400.00	(3,600.00)	33.33%
Champlin Capital Equipment		83.33	(83.33)	0.00%	354.70	1,000.00	(645.30)	35.47%
City Sewer & Water	221.83	275.00	(53.17)	80.67%	948.40	3,300.00	(2,351.60)	28.74%
Commission Expense		208.33	(208.33)	0.00%	51.84	2,500.00	(2,448.16)	2.07%
Consulting Services	1,247.00	2,083.33	(836.33)	59.86%	5,613.00	25,000.00	(19,387.00)	22.45%
Deferred Comp.			0.00		600.00	0.00	600.00	
Duplication Expenses		20.83	(20.83)	0.00%	0.00	250.00	(250.00)	0.00%
Electric Service	1,267.54	1,666.67	(399.13)	76.05%	5,195.93	20,000.00	(14,804.07)	25.98%
Emp / Comm Appreciation		208.33	(208.33)	0.00%	0.00	2,500.00	(2,500.00)	0.00%

Quad Cities Communications Commission
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
January - December 2026

	Apr 2026				YTD			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Equip/Repair/Supply/Software	2,221.90	1,250.00	971.90	177.75%	2,851.72	15,000.00	(12,148.28)	19.01%
Federal Unempl Expense		70.83	(70.83)	0.00%	0.00	850.00	(850.00)	0.00%
Health Insurance	7,281.28	8,271.08	(989.80)	88.03%	34,249.42	99,253.00	(65,003.58)	34.51%
Insurance - Deductibles		41.67	(41.67)	0.00%	0.00	500.00	(500.00)	0.00%
Insurance - Liability / Bonds		582.67	(582.67)	0.00%	2,683.00	6,992.00	(4,309.00)	38.37%
Lawn Service	464.29	416.67	47.62	111.43%	464.29	5,000.00	(4,535.71)	9.29%
Legal Fees		833.33	(833.33)	0.00%	3,147.50	10,000.00	(6,852.50)	31.48%
Licenses and Permits		333.33	(333.33)	0.00%	1,700.00	4,000.00	(2,300.00)	42.50%
Meals		83.33	(83.33)	0.00%	165.00	1,000.00	(835.00)	16.50%
Memberships - NATOA / Others		625.00	(625.00)	0.00%	5,360.00	7,500.00	(2,140.00)	71.47%
Mileage	500.83	416.67	84.16	120.20%	1,224.45	5,000.00	(3,775.55)	24.49%
Miscellaneous Expenses		41.67	(41.67)	0.00%	(119.82)	500.00	(619.82)	-23.96%
Natural Gas	321.08	291.67	29.41	110.08%	1,720.64	3,500.00	(1,779.36)	49.16%
Office Supplies / Equipment	111.94	416.67	(304.73)	26.87%	485.81	5,000.00	(4,514.19)	9.72%
Payroll Expenses (ADP/HSA)		325.00	(325.00)	0.00%	982.50	3,900.00	(2,917.50)	25.19%
Postage	15.54	41.67	(26.13)	37.29%	103.43	500.00	(396.57)	20.69%
Printing / Copy Services		41.67	(41.67)	0.00%	0.00	500.00	(500.00)	0.00%
Professional Development		2,083.33	(2,083.33)	0.00%	536.44	25,000.00	(24,463.56)	2.15%
Ramsey Capital Equipment		83.33	(83.33)	0.00%	317.88	1,000.00	(682.12)	31.79%
Sales Tax		4.17	(4.17)	0.00%	14.08	50.00	(35.92)	28.16%
Secretary Services		125.00	(125.00)	0.00%	356.00	1,500.00	(1,144.00)	23.73%
Snow Plowing Service		500.00	(500.00)	0.00%	850.00	6,000.00	(5,150.00)	14.17%
State Unemploy Exp		208.33	(208.33)	0.00%	0.00	2,500.00	(2,500.00)	0.00%
STD / LTD / Life Insurance	69.41	445.83	(376.42)	15.57%	1,406.50	5,350.00	(3,943.50)	26.29%
Studio Sets	177.32	291.67	(114.35)	60.79%	472.30	3,500.00	(3,027.70)	13.49%
Subscription Services	520.40	3,875.83	(3,355.43)	13.43%	22,777.88	46,510.00	(23,732.12)	48.97%
Vehicle - Equipment / Repair	2,115.02	1,250.00	865.02	169.20%	2,833.33	15,000.00	(12,166.67)	18.89%
Vehicle - Insurance		125.00	(125.00)	0.00%	1,032.00	1,500.00	(468.00)	68.80%
Vehicle - Maintenance / Gas		458.33	(458.33)	0.00%	472.83	5,500.00	(5,027.17)	8.60%
Waste Removal	114.11	125.00	(10.89)	91.29%	476.44	1,500.00	(1,023.56)	31.76%
Web / VOD / Int / CaTV / Phone	2,183.36	2,052.00	131.36	106.40%	7,754.88	24,624.00	(16,869.12)	31.49%
Work Comp Insurance		225.17	(225.17)	0.00%	0.00	2,702.00	(2,702.00)	0.00%
Total Expenses	91,211.94	117,932.80	(26,720.86)	77.34%	402,642.02	1,415,194.00	(1,012,551.98)	28.45%
Net Income	\$ (84,601.15)	\$ (3,236.97)	\$ (81,364.18)	2613.59%	\$ (324,206.71)	\$ (38,844.00)	\$ (285,362.71)	834.64%

Quad Cities Communications Commission
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
 January - December 2026

	Apr 2026				YTD			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
ZCIP - Andover		125.00	(125.00)	0.00%	0.00	1,500.00	(1,500.00)	0.00%
ZCIP - Anoka	111.95	125.00	(13.05)	89.56%	111.95	1,500.00	(1,388.05)	7.46%
ZCIP - Building		7,083.33	(7,083.33)	0.00%	1,047.14	85,000.00	(83,952.86)	1.23%
ZCIP - Champlin	84.90	125.00	(40.10)	67.92%	84.90	1,500.00	(1,415.10)	5.66%
ZCIP - Master Control Equipment	4,096.25	21,041.67	(16,945.42)	19.47%	16,322.75	252,500.00	(236,177.25)	6.46%
ZCIP - Mobile Vehicles & Equipment	28,017.59	14,221.33	13,796.26	197.01%	28,017.59	170,656.00	(142,638.41)	16.42%
ZCIP - Office Equipment		2,791.67	(2,791.67)	0.00%	0.00	33,500.00	(33,500.00)	0.00%
ZCIP - Portable Field Equipment		3,750.00	(3,750.00)	0.00%	0.00	45,000.00	(45,000.00)	0.00%
ZCIP - Ramsey	105.96	125.00	(19.04)	84.77%	105.96	1,500.00	(1,394.04)	7.06%
ZCIP - Studio	2,236.87	4,291.67	(2,054.80)	52.12%	2,236.87	51,500.00	(49,263.13)	4.34%
	\$ 34,653.52	\$ 53,679.67	\$ (19,026.15)	5.11	\$ 47,927.16	\$ 644,156.00	\$ (596,228.84)	0.49

Tuesday, Jun 09, 2026 01:40:36 PM GMT-7 - Accrual Basis

QCTV Bank Reconciliation

May 2026

Beginning Balance - 4M Statement	1,452,886.42
Less: Cleared Checks/Withdrawals	(180,240.03)
Plus: 4M Fund Interest	851.26
Plus: Bank Deposits/Credits	289,948.83
Bank Balance	\$1,563,446.48
Book Balance	1,563,446.48
Adjusted Book Balance	1,563,446.48
Difference:	\$0.00

Completed by: *AH*

Quad Cities Communications Commission

Bill Payment List

May 1-31, 2026

DATE	NUM	VENDOR	AMOUNT
Quad Cities Commission			
05/13/2026	15934	James R. Erickson	-240.00
05/13/2026	15935	Lucky Klover, Inc.	-493.32
05/13/2026	15936	AT&T Mobility	-387.30
05/13/2026	15937	Lynde Enterprises, Inc.	-3,079.29
05/13/2026	15938	City of Andover	-4,228.84
05/13/2026	15939	B&H Photo-Video	-608.58
05/13/2026	15940	ACE Solid Waste, Inc.	-114.11
05/13/2026	15941	T-Mobile	-127.40
05/13/2026	15942	Amazon Capital Services	-67.99
05/13/2026	15943	Kahuna Window Cleaning	-722.00
05/13/2026	15944	City of Champlin	-221.83
05/13/2026	15945	Gerald S. Thomson	-160.00
05/13/2026	15946	HealthEquity Inc.	-1,008.53
05/13/2026	15947	Maza Technologies, LLC	-1,767.40
05/13/2026	15948	U.S. Bank Corporate	-4,265.33
05/13/2026	15949	Joe G. Ruhland	-160.00
05/13/2026	15950	Curtis P. Cardinal	-240.00
05/20/2026	15954	Comcast Cable	-897.70
05/20/2026	15956	HealthPartners Inc	-7,399.28
05/20/2026	15952	CenterPoint Energy	-191.69
05/20/2026	15960	Xcel Energy	-1,267.54
05/20/2026	15958	The Lincoln National Life Ins. Co.	-262.72
05/20/2026	15955	HealthEquity Inc.	-23.70
05/20/2026	15951	B&H Photo-Video	-69.20
05/20/2026	15953	Comcast 2	-1,081.14
05/20/2026	15959	Verizon	-120.03
05/20/2026	15957	Monarch Pest Control	-135.00
05/29/2026	15961	HealthEquity Inc.	-281.05
05/29/2026	W D	Minnesota State Retirement System	-600.00
05/29/2026	W D	PERA	-4,535.11
05/01/2026	W D	Minnesota State Retirement System	-600.00
05/01/2026	W D	PERA	-4,432.33
05/15/2026	W D	Minnesota State Retirement System	-600.00
05/15/2026	W D	PERA	-4,488.27
Total for Quad Cities Commission			-\$44,876.68

Quad Cities Communications Commission

Balance Sheet Summary

As of May 31, 2026

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts - QCTV	1,551,438.05
- Google AdSense	96.98
- PayPay acct	259.40
- US Bank Reserve	5,000.00
- Petty Cash	250.00
- Investments	1,892,816.59
Accounts Receivable	0.00
Other current assets	0.00
Total Current Assets	<u><u>\$ 3,449,861.02</u></u>
 Fixed Assets	 0.00
 TOTAL ASSETS	 <u><u>\$ 3,449,861.02</u></u>
 LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	12,555.77
Other Current Liabilities	2,250.01
Total Current Liabilities	<u><u>\$ 14,805.78</u></u>
 Equity	 3,435,055.24
TOTAL LIABILITIES AND EQUITY	<u><u>\$ 3,449,861.02 *</u></u>

*QCTV allocates fund reserves in two areas:

Operating Reserves = \$500,000

Capital Reserves = \$2,949,861.02 (\$3.2M 5-Year Cap Plan)

Quad Cities Communications Commission
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
January - December 2026

	May 2026				YTD			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Income								
Duplication Revenue	\$ -	\$ 8.33	\$ (8.33)	0.00%	\$ 51.31	\$ 100.00	\$ (48.69)	51.31%
Equipment Grant	0.00	6,020.83	(6,020.83)	0.00%	72,619.06	72,250.00	369.06	100.51%
Franchise Fees	188,153.04	63,000.00	125,153.04	298.66%	188,153.04	756,000.00	(567,846.96)	24.89%
Interest Income	6,622.36	12,500.00	(5,877.64)	52.98%	12,124.47	150,000.00	(137,875.53)	8.08%
Miscellaneous Income	2,786.98	250.00	2,536.98	1114.79%	3,049.81	3,000.00	49.81	101.66%
PEG Fee	98,981.53	32,916.67	66,064.86	300.70%	98,981.53	395,000.00	(296,018.47)	25.06%
Total Income	296,543.91	114,695.83	181,848.08	258.55%	374,979.22	1,376,350.00	(1,001,370.78)	27.24%
Expenses								
A-PERA Expense	7,208.45	5,085.83	2,122.62	141.74%	25,566.67	61,030.00	(35,463.33)	41.89%
A-SS/Medicare Expense	7,673.42	5,784.17	1,889.25	132.66%	25,513.87	69,410.00	(43,896.13)	36.76%
A-Wages - Full-time	75,671.15	52,476.92	23,194.23	144.20%	256,159.53	629,723.00	(373,563.47)	40.68%
A-Wages - Part-time	20,834.31	15,333.33	5,500.98	135.88%	65,051.68	184,000.00	(118,948.32)	35.35%
Accounting / HR Services		2,208.33	(2,208.33)	0.00%	8,192.29	26,500.00	(18,307.71)	30.91%
Ads/Promos/Sponsorships	860.00	358.33	501.67	240.00%	3,895.00	4,300.00	(405.00)	90.58%
Andover Capital Equipment		83.33	(83.33)	0.00%	0.00	1,000.00	(1,000.00)	0.00%
Announcers Fees	800.00	1,333.33	(533.33)	60.00%	6,563.50	16,000.00	(9,436.50)	41.02%
Anoka Capital Equipment	111.95	83.33	28.62	134.35%	447.80	1,000.00	(552.20)	44.78%
Audit		1,641.67	(1,641.67)	0.00%	0.00	19,700.00	(19,700.00)	0.00%
Bank Fees / CC Fees		20.83	(20.83)	0.00%	0.00	250.00	(250.00)	0.00%
Brand Apparel		208.33	(208.33)	0.00%	0.00	2,500.00	(2,500.00)	0.00%
Building - Cleaning	493.32	541.67	(48.35)	91.07%	3,159.86	6,500.00	(3,340.14)	48.61%
Building - Insurance		583.33	(583.33)	0.00%	5,240.00	7,000.00	(1,760.00)	74.86%
Building - Maintenance	736.85	833.33	(96.48)	88.42%	7,179.33	10,000.00	(2,820.67)	71.79%
Building - Supplies	44.86	125.00	(80.14)	35.89%	324.43	1,500.00	(1,175.57)	21.63%
Car Allowance	300.00	300.00	0.00	100.00%	1,200.00	3,600.00	(2,400.00)	33.33%
Cell Phone - Allowance	450.00	450.00	0.00	100.00%	2,250.00	5,400.00	(3,150.00)	41.67%
Champlin Capital Equipment	84.90	83.33	1.57	101.88%	439.60	1,000.00	(560.40)	43.96%
City Sewer & Water	434.46	275.00	159.46	157.99%	1,382.86	3,300.00	(1,917.14)	41.90%
Commission Expense	51.08	208.33	(157.25)	24.52%	102.92	2,500.00	(2,397.08)	4.12%
Consulting Services	1,247.00	2,083.33	(836.33)	59.86%	6,860.00	25,000.00	(18,140.00)	27.44%
Duplication Expenses		20.83	(20.83)	0.00%	0.00	250.00	(250.00)	0.00%
Electric Service	1,321.80	1,666.67	(344.87)	79.31%	6,517.73	20,000.00	(13,482.27)	32.59%
Emp / Comm Appreciation		208.33	(208.33)	0.00%	0.00	2,500.00	(2,500.00)	0.00%
Equip/Repair/Supply/Software	69.20	1,250.00	(1,180.80)	5.54%	2,920.92	15,000.00	(12,079.08)	19.47%
Federal Unempl Expense		70.83	(70.83)	0.00%	0.00	850.00	(850.00)	0.00%
Health Insurance	7,304.98	8,271.08	(966.10)	88.32%	41,554.40	99,253.00	(57,698.60)	41.87%
Insurance - Deductibles		41.67	(41.67)	0.00%	0.00	500.00	(500.00)	0.00%
Insurance - Liability / Bonds		582.67	(582.67)	0.00%	2,683.00	6,992.00	(4,309.00)	38.37%
Lawn Service	3,079.29	416.67	2,662.62	739.02%	3,543.58	5,000.00	(1,456.42)	70.87%
Legal Fees		833.33	(833.33)	0.00%	3,147.50	10,000.00	(6,852.50)	31.48%

Quad Cities Communications Commission
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
January - December 2026

	May 2026					YTD			
	Actual	Budget	over Budget	% of Budget		Actual	Budget	over Budget	% of Budget
Licenses and Permits		333.33	(333.33)	0.00%		1,700.00	4,000.00	(2,300.00)	42.50%
Meals		83.33	(83.33)	0.00%		165.00	1,000.00	(835.00)	16.50%
Memberships - NATOA / Others		625.00	(625.00)	0.00%		5,360.00	7,500.00	(2,140.00)	71.47%
Mileage	257.38	416.67	(159.29)	61.77%		1,481.83	5,000.00	(3,518.17)	29.64%
Miscellaneous Expenses	(125.80)	41.67	(167.47)	-301.90%		(245.62)	500.00	(745.62)	-49.12%
Natural Gas	191.69	291.67	(99.98)	65.72%		1,912.33	3,500.00	(1,587.67)	54.64%
Office Supplies / Equipment	151.67	416.67	(265.00)	36.40%		637.48	5,000.00	(4,362.52)	12.75%
Payroll Expenses (ADP/HSA)	655.00	325.00	330.00	201.54%		1,637.50	3,900.00	(2,262.50)	41.99%
Postage		41.67	(41.67)	0.00%		103.43	500.00	(396.57)	20.69%
Printing / Copy Services		41.67	(41.67)	0.00%		0.00	500.00	(500.00)	0.00%
Professional Development	51.44	2,083.33	(2,031.89)	2.47%		587.88	25,000.00	(24,412.12)	2.35%
Ramsey Capital Equipment	105.96	83.33	22.63	127.16%		423.84	1,000.00	(576.16)	42.38%
Sales Tax		4.17	(4.17)	0.00%		14.08	50.00	(35.92)	28.16%
Secretary Services		125.00	(125.00)	0.00%		356.00	1,500.00	(1,144.00)	23.73%
Snow Plowing Service		500.00	(500.00)	0.00%		850.00	6,000.00	(5,150.00)	14.17%
State Unemploy Exp		208.33	(208.33)	0.00%		0.00	2,500.00	(2,500.00)	0.00%
STD / LTD / Life Insurance	262.72	445.83	(183.11)	58.93%		1,669.22	5,350.00	(3,680.78)	31.20%
Studio Sets	76.22	291.67	(215.45)	26.13%		548.52	3,500.00	(2,951.48)	15.67%
Subscription Services	1,099.32	3,875.83	(2,776.51)	28.36%		23,877.20	46,510.00	(22,632.80)	51.34%
Vehicle - Equipment / Repair	298.86	1,250.00	(951.14)	23.91%		3,132.19	15,000.00	(11,867.81)	20.88%
Vehicle - Insurance		125.00	(125.00)	0.00%		1,032.00	1,500.00	(468.00)	68.80%
Vehicle - Maintenance / Gas	2,516.89	458.33	2,058.56	549.14%		2,989.72	5,500.00	(2,510.28)	54.36%
Waste Removal	114.11	125.00	(10.89)	91.29%		590.55	1,500.00	(909.45)	39.37%
Web / VOD / Int / CaTV / Phone	6,288.77	2,052.00	4,236.77	306.47%		14,043.65	24,624.00	(10,580.35)	57.03%
Work Comp Insurance		225.17	(225.17)	0.00%		0.00	2,702.00	(2,702.00)	0.00%
Total Expenses	140,721.25	117,932.80	22,788.45	119.32%		542,763.27	1,415,194.00	(872,430.73)	38.35%
Net Income	\$ 155,822.66	\$ (3,236.97)	\$ 159,059.63	-4813.84%		\$ (167,784.05)	\$ (38,844.00)	\$ (128,940.05)	431.94%
ZCIP - Andover		125.00	(125.00)	0.00%		0.00	1,500.00	(1,500.00)	0.00%
ZCIP - Anoka		125.00	(125.00)	0.00%		111.95	1,500.00	(1,388.05)	7.46%
ZCIP - Building		7,083.33	(7,083.33)	0.00%		1,047.14	85,000.00	(83,952.86)	1.23%
ZCIP - Champlin		125.00	(125.00)	0.00%		84.90	1,500.00	(1,415.10)	5.66%
ZCIP - Master Control Equipment		21,041.67	(21,041.67)	0.00%		16,322.75	252,500.00	(236,177.25)	6.46%
ZCIP - Mobile Vehicles & Equipment	325.23	14,221.33	(13,896.10)	2.29%		28,342.82	170,656.00	(142,313.18)	16.61%
ZCIP - Office Equipment		2,791.67	(2,791.67)	0.00%		0.00	33,500.00	(33,500.00)	0.00%
ZCIP - Portable Field Equipment		3,750.00	(3,750.00)	0.00%		0.00	45,000.00	(45,000.00)	0.00%
ZCIP - Ramsey		125.00	(125.00)	0.00%		105.96	1,500.00	(1,394.04)	7.06%
ZCIP - Studio	142.00	4,291.67	(4,149.67)	3.31%		2,378.87	51,500.00	(49,121.13)	4.62%
	\$ 467.23	\$ 53,679.67	\$ (53,212.44)	5.60%		\$ 48,394.39	\$ 644,156.00	\$ (595,761.61)	49.11%

Quad Cities Communications Commission
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
 January - December 2026

May 2026				YTD			
Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget

Tuesday, Jul 14, 2026 01:11:27 PM GMT-7 - Accrual Basis

QCTV Bank Reconciliation

June 2026

Beginning Balance - 4M Statement	1,563,446.48
Less: Cleared Checks/Withdrawals	(100,600.91)
Plus: 4M Fund Interest	1,020.88
Plus: Bank Deposits/Credits	
Bank Balance	\$1,463,866.45
Book Balance	1,463,866.45
Adjusted Book Balance	1,463,866.45
Difference:	\$0.00

Completed by: *AH*

Quad Cities Communications Commission

Bill Payment List

June 1-30, 2026

DATE	NUM	VENDOR	AMOUNT
Quad Cities Commission			
06/08/2026	15969	Gopher Stage Lighting	-177.32
06/08/2026	15971	James R. Erickson	-160.00
06/08/2026	15972	Lucky Clover, Inc.	-493.32
06/08/2026	15976	Xcel Energy	-1,321.80
06/08/2026	15962	ACE Solid Waste, Inc.	-114.11
06/08/2026	15963	B&H Photo-Video	-2,034.58
06/08/2026	15974	T-Mobile	-127.40
06/08/2026	15967	Gemini Creative	-2,880.00
06/08/2026	15964	City of Champlin	-434.46
06/08/2026	15968	Gerald S. Thomson	-480.00
06/08/2026	15970	HealthEquity Inc.	-23.70
06/08/2026	15973	Maza Technologies, LLC	-1,767.40
06/08/2026	15965	Coordinated Business Systems, LTD	-537.14
06/08/2026	15975	U.S. Bank Corporate	-2,283.51
06/08/2026	15966	Curtis P. Cardinal	-80.00
06/12/2026	15977	HealthEquity Inc.	-281.05
06/12/2026	W D	Minnesota State Retirement System	-600.00
06/12/2026	W D	PERA	-4,493.39
06/18/2026	15984	HealthPartners Inc	-7,399.28
06/18/2026	15980	CenterPoint Energy	-90.42
06/18/2026	15978	AT&T Mobility	-387.30
06/18/2026	15989	The Lincoln National Life Ins. Co.	-258.35
06/18/2026	15985	Lynde Enterprises, Inc.	-613.14
06/18/2026	15979	B&H Photo-Video	-3,066.52
06/18/2026	15988	North Metro Television	-330.00
06/18/2026	15990	Verizon	-120.03
06/18/2026	15986	MACTA	-1,100.00
06/18/2026	15983	Comcast Cable	-897.70
06/18/2026	15987	NAC Mechanical & Electrical Services	-2,685.07
06/18/2026	15982	Comcast 2	-1,081.14
06/18/2026	15981	Cintas Corporation	-44.86
06/26/2026	15991	HealthEquity Inc.	-281.05
06/26/2026	W D	Minnesota State Retirement System	-600.00
06/26/2026	W D	PERA	-4,320.52
Total for Quad Cities Commission			-\$41,564.56

Quad Cities Communications Commission

Balance Sheet Summary

As of June 30, 2026

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts - QCTV	1,448,242.06
- Google AdSense	209.28
- PayPay acct	419.46
- US Bank Reserve	5,000.00
- Petty Cash	250.00
- Investments	1,898,424.31
Accounts Receivable	0.00
Other current assets	0.00
Total Current Assets	\$ 3,352,545.11
Fixed Assets	<u>0.00</u>
TOTAL ASSETS	<u>\$ 3,352,545.11</u>
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	13,715.05
Other Current Liabilities	2,665.50
Total Current Liabilities	<u>\$ 16,380.55</u>
Equity	<u>3,336,164.56</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 3,352,545.11 *</u>

*QCTV allocates fund reserves in two areas:

Operating Reserves = \$500,000

Capital Reserves = \$2,852,545.11 (\$3.2M 5-Year Cap Plan)

Quad Cities Communications Commission
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
January - December 2026

	Jun 2026				YTD			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Income								
Duplication Revenue	\$ 160.06	\$ 8.33	\$ 151.73	1921.49%	\$ 211.37	\$ 100.00	\$ 111.37	211.37%
Equipment Grant		6,020.83	(6,020.83)	0.00%	72,619.06	72,250.00	369.06	100.51%
Franchise Fees		63,000.00	(63,000.00)	0.00%	188,153.04	756,000.00	(567,846.96)	24.89%
Interest Income	6,628.60	12,500.00	(5,871.40)	53.03%	18,753.07	150,000.00	(131,246.93)	12.50%
Miscellaneous Income	112.30	250.00	(137.70)	44.92%	3,162.11	3,000.00	162.11	105.40%
PEG Fee		32,916.67	(32,916.67)	0.00%	98,981.53	395,000.00	(296,018.47)	25.06%
Total Income	6,900.96	114,695.83	(107,794.87)	6.02%	381,880.18	1,376,350.00	(994,469.82)	27.75%
Expenses								
A-PERA Expense	4,721.71	5,085.83	(364.12)	92.84%	30,288.38	61,030.00	(30,741.62)	49.63%
A-SS/Medicare Expense	5,023.15	5,784.17	(761.02)	86.84%	30,537.02	69,410.00	(38,872.98)	44.00%
A-Wages - Full-time	50,712.66	52,476.92	(1,764.26)	96.64%	306,872.19	629,723.00	(322,850.81)	48.73%
A-Wages - Part-time	12,355.41	15,333.33	(2,977.92)	80.58%	77,407.09	184,000.00	(106,592.91)	42.07%
Accounting / HR Services		2,208.33	(2,208.33)	0.00%	8,192.29	26,500.00	(18,307.71)	30.91%
Ads/Promos/Sponsorships		358.33	(358.33)	0.00%	3,895.00	4,300.00	(405.00)	90.58%
Andover Capital Equipment		83.33	(83.33)	0.00%	0.00	1,000.00	(1,000.00)	0.00%
Announcers Fees	800.00	1,333.33	(533.33)	60.00%	7,443.50	16,000.00	(8,556.50)	46.52%
Anoka Capital Equipment	111.95	83.33	28.62	134.35%	559.75	1,000.00	(440.25)	55.98%
Audit		1,641.67	(1,641.67)	0.00%	0.00	19,700.00	(19,700.00)	0.00%
Bank Fees / CC Fees		20.83	(20.83)	0.00%	0.00	250.00	(250.00)	0.00%
Brand Apparel		208.33	(208.33)	0.00%	0.00	2,500.00	(2,500.00)	0.00%
Building - Cleaning	493.32	541.67	(48.35)	91.07%	3,653.18	6,500.00	(2,846.82)	56.20%
Building - Insurance		583.33	(583.33)	0.00%	5,240.00	7,000.00	(1,760.00)	74.86%
Building - Maintenance	4,926.90	833.33	4,093.57	591.23%	12,106.23	10,000.00	2,106.23	121.06%
Building - Supplies	149.29	125.00	24.29	119.43%	473.72	1,500.00	(1,026.28)	31.58%
Car Allowance	300.00	300.00	0.00	100.00%	1,500.00	3,600.00	(2,100.00)	41.67%
Cell Phone - Allowance	450.00	450.00	0.00	100.00%	2,700.00	5,400.00	(2,700.00)	50.00%
Champlin Capital Equipment	84.90	83.33	1.57	101.88%	524.50	1,000.00	(475.50)	52.45%
City Sewer & Water	453.23	275.00	178.23	164.81%	1,836.09	3,300.00	(1,463.91)	55.64%
Commission Expense		208.33	(208.33)	0.00%	102.92	2,500.00	(2,397.08)	4.12%
Consulting Services	1,577.00	2,083.33	(506.33)	75.70%	8,437.00	25,000.00	(16,563.00)	33.75%
Duplication Expenses		20.83	(20.83)	0.00%	0.00	250.00	(250.00)	0.00%
Electric Service	1,701.12	1,666.67	34.45	102.07%	8,218.85	20,000.00	(11,781.15)	41.09%
Emp / Comm Appreciation		208.33	(208.33)	0.00%	0.00	2,500.00	(2,500.00)	0.00%

Quad Cities Communications Commission
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
January - December 2026

	Jun 2026				YTD			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Equip/Repair/Supply/Software	3,187.32	1,250.00	1,937.32	254.99%	6,108.24	15,000.00	(8,891.76)	40.72%
Federal Unempl Expense		70.83	(70.83)	0.00%	0.00	850.00	(850.00)	0.00%
Health Insurance	7,304.98	8,271.08	(966.10)	88.32%	48,859.38	99,253.00	(50,393.62)	49.23%
Insurance - Deductibles		41.67	(41.67)	0.00%	0.00	500.00	(500.00)	0.00%
Insurance - Liability / Bonds		582.67	(582.67)	0.00%	2,683.00	6,992.00	(4,309.00)	38.37%
Lawn Service	613.14	416.67	196.47	147.15%	4,156.72	5,000.00	(843.28)	83.13%
Legal Fees	300.00	833.33	(533.33)	36.00%	3,447.50	10,000.00	(6,552.50)	34.48%
Licenses and Permits		333.33	(333.33)	0.00%	1,700.00	4,000.00	(2,300.00)	42.50%
Meals		83.33	(83.33)	0.00%	165.00	1,000.00	(835.00)	16.50%
Memberships - NATOA / Others		625.00	(625.00)	0.00%	5,360.00	7,500.00	(2,140.00)	71.47%
Mileage	198.88	416.67	(217.79)	47.73%	1,680.71	5,000.00	(3,319.29)	33.61%
Miscellaneous Expenses		41.67	(41.67)	0.00%	(245.62)	500.00	(745.62)	-49.12%
Natural Gas	90.42	291.67	(201.25)	31.00%	2,002.75	3,500.00	(1,497.25)	57.22%
Office Supplies / Equipment	13.45	416.67	(403.22)	3.23%	650.93	5,000.00	(4,349.07)	13.02%
Payroll Expenses (ADP/HSA)		325.00	(325.00)	0.00%	1,637.50	3,900.00	(2,262.50)	41.99%
Postage		41.67	(41.67)	0.00%	103.43	500.00	(396.57)	20.69%
Printing / Copy Services		41.67	(41.67)	0.00%	0.00	500.00	(500.00)	0.00%
Professional Development	2,200.00	2,083.33	116.67	105.60%	2,787.88	25,000.00	(22,212.12)	11.15%
Ramsey Capital Equipment	105.96	83.33	22.63	127.16%	529.80	1,000.00	(470.20)	52.98%
Sales Tax		4.17	(4.17)	0.00%	14.08	50.00	(35.92)	28.16%
Secretary Services		125.00	(125.00)	0.00%	356.00	1,500.00	(1,144.00)	23.73%
Snow Plowing Service		500.00	(500.00)	0.00%	850.00	6,000.00	(5,150.00)	14.17%
State Unemploy Exp		208.33	(208.33)	0.00%	0.00	2,500.00	(2,500.00)	0.00%
STD / LTD / Life Insurance	258.35	445.83	(187.48)	57.95%	1,927.57	5,350.00	(3,422.43)	36.03%
Studio Sets		291.67	(291.67)	0.00%	548.52	3,500.00	(2,951.48)	15.67%
Subscription Services	4,663.15	3,875.83	787.32	120.31%	28,540.35	46,510.00	(17,969.65)	61.36%
Vehicle - Equipment / Repair	490.48	1,250.00	(759.52)	39.24%	3,622.67	15,000.00	(11,377.33)	24.15%
Vehicle - Insurance		125.00	(125.00)	0.00%	1,032.00	1,500.00	(468.00)	68.80%
Vehicle - Maintenance / Gas		458.33	(458.33)	0.00%	2,989.72	5,500.00	(2,510.28)	54.36%
Waste Removal	114.11	125.00	(10.89)	91.29%	704.66	1,500.00	(795.34)	46.98%
Web / VOD / Int / CaTV / Phone	2,310.76	2,052.00	258.76	112.61%	16,354.41	24,624.00	(8,269.59)	66.42%
Work Comp Insurance		225.17	(225.17)	0.00%	0.00	2,702.00	(2,702.00)	0.00%
Total Expenses	105,711.64	117,932.80	(12,221.16)	89.64%	648,554.91	1,415,194.00	(766,639.09)	45.83%
Net Income	\$ (98,810.68)	\$ (3,236.97)	\$ (95,573.71)	3052.57%	\$ (266,674.73)	\$ (38,844.00)	\$ (227,830.73)	686.53%

Quad Cities Communications Commission
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
 January - December 2026

	Jun 2026				YTD			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
ZCIP - Andover		125.00	(125.00)	0.00%	0.00	1,500.00	(1,500.00)	0.00%
ZCIP - Anoka		125.00	(125.00)	0.00%	111.95	1,500.00	(1,388.05)	7.46%
ZCIP - Building		7,083.33	(7,083.33)	0.00%	1,047.14	85,000.00	(83,952.86)	1.23%
ZCIP - Champlin		125.00	(125.00)	0.00%	84.90	1,500.00	(1,415.10)	5.66%
ZCIP - Master Control Equipment		21,041.67	(21,041.67)	0.00%	16,322.75	252,500.00	(236,177.25)	6.46%
ZCIP - Mobile Vehicles & Equipment		14,221.33	(14,221.33)	0.00%	28,342.82	170,656.00	(142,313.18)	16.61%
ZCIP - Office Equipment		2,791.67	(2,791.67)	0.00%	0.00	33,500.00	(33,500.00)	0.00%
ZCIP - Portable Field Equipment		3,750.00	(3,750.00)	0.00%	0.00	45,000.00	(45,000.00)	0.00%
ZCIP - Ramsey		125.00	(125.00)	0.00%	105.96	1,500.00	(1,394.04)	7.06%
ZCIP - Studio		4,291.67	(4,291.67)	0.00%	2,378.87	51,500.00	(49,121.13)	4.62%
	\$ -	\$ 53,679.67	\$ (53,679.67)	0.00%	\$ 48,394.39	\$ 644,156.00	\$ (595,761.61)	49.11%

Tuesday, Jul 28, 2026 10:54:28 AM GMT-7 - Accrual Basis

QCTV Bank Reconciliation

July 2026

Beginning Balance - 4M Statement	1,463,866.45
Less: Cleared Checks/Withdrawals	(114,373.48)
Plus: 4M Fund Interest	697.07
Plus: Bank Deposits/Credits	1,109.13
Bank Balance	\$1,351,299.17
Book Balance	1,351,299.17
Adjusted Book Balance	1,351,299.17
Difference:	\$0.00

Completed by: AH

Quad Cities Communications Commission

Bill Payment List July 2026

Date	Num	Vendor	Amount
Quad Cities Commission			
07/02/2026	15992	City of Champlin	-453.23
07/02/2026	15996	NAC Mechanical & Electrical Services	-2,241.83
07/02/2026	15993	Coordinated Business Systems, LTD	-13.45
07/02/2026	15997	T-Mobile	-127.40
07/02/2026	15994	Kennedy & Graven, Chartered	-300.00
07/02/2026	15995	MACTA	-1,100.00
07/10/2026	W D	Minnesota State Retirement System	-11,736.16
07/10/2026	W D	PERA	-3,782.93
07/10/2026	16001	Lucky Clover, Inc.	-493.32
07/10/2026	16002	Lynde Enterprises, Inc.	-468.29
07/10/2026	15999	Gerald S. Thomson	-160.00
07/10/2026	16000	HealthEquity Inc.	-300.80
07/10/2026	15998	B&H Photo-Video	-120.80
07/10/2026	16003	Maza Technologies, LLC	-1,767.40
07/10/2026	16004	Strategic Hawks, Ilc	-320.00
07/10/2026	16005	Z Systems	-4,142.75
07/17/2026	16016	HealthPartners Inc	-7,399.28
07/17/2026	16010	CenterPoint Energy	-43.99
07/17/2026	16021	Xcel Energy	-1,701.12
07/17/2026	16012	AT&T Mobility	-387.30
07/17/2026	16019	The Lincoln National Life Ins. Co.	-181.61
07/17/2026	16017	Lynde Enterprises, Inc.	-104.00
07/17/2026	16006	ACE Solid Waste, Inc.	-114.11
07/17/2026	16009	B&H Photo-Video	-358.50
07/17/2026	16011	City of Andover	-2,255.59
07/17/2026	16018	Peter James Hayes	-160.00
07/17/2026	16020	Verizon	-120.05
07/17/2026	16013	Comcast Cable	-897.70
07/17/2026	16008	Amazon Capital Services	-281.27
07/17/2026	16007	Alpha Video & Audio Inc.	-4,629.88
07/17/2026	16014	Coordinated Business Systems, LTD	-89.34
07/17/2026	16015	Joe G. Ruhland	-80.00
07/24/2026	16022	HealthEquity Inc.	-281.05
07/24/2026	W D	PERA	-3,276.85
07/31/2026	16023	Alpha Video & Audio Inc.	-1,341.25
07/31/2026	16024	B&H Photo-Video	-2,432.91
07/31/2026	16029	Securita Technology Corporation	-489.00
07/31/2026	16026	Coordinated Business Systems, LTD	-11.40
07/31/2026	16025	Comcast 2	-1,081.36
07/31/2026	16027	Minnesota Paid Leave Fund	-2,665.36
07/31/2026	16030	T-Mobile	-127.40
07/31/2026	16031	U.S. Bank Corporate	-3,347.83

Quad Cities Communications Commission

Bill Payment List
July 2026

Date	Num	Vendor	Amount
07/31/2026	16028	Monarch Pest Control	-135.00
Total for Quad Cities Commission			-\$61,521.51

Quad Cities Communications Commission
Balance Sheet Summary
As of July 31, 2026

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts - QCTV	1,327,065.87
- Google AdSense	86.66
- PayPay acct	119.46
- US Bank Reserve	5,000.00
- Petty Cash	0.00
- Investments	1,904,239.04
Accounts Receivable	0.00
Other current assets	0.00
Total Current Assets	\$ 3,236,511.03
Fixed Assets	<u>0.00</u>
TOTAL ASSETS	<u>\$ 3,236,511.03</u>
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	14,848.93
Other Current Liabilities	468.04
Total Current Liabilities	<u>\$ 15,316.97</u>
Equity	<u>3,221,194.06</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 3,236,511.03</u>

*QCTV allocates fund reserves in two areas:

Operating Reserves = \$500,000

Capital Reserves = \$2,736,511.03 (\$3.2M 5-Year Cap Plan)

Quad Cities Communications Commission
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
January - December 2026

	Jul 2026				YTD			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Income								
Duplication Revenue	\$ 349.85	\$ 8.33	\$ 341.52	4199.88%	\$ 561.22	\$ 100.00	\$ 461.22	561.22%
Equipment Grant		6,020.83	(6,020.83)	0.00%	72,619.06	72,250.00	369.06	100.51%
Franchise Fees		63,000.00	(63,000.00)	0.00%	188,153.04	756,000.00	(567,846.96)	24.89%
Interest Income	6,511.80	12,500.00	(5,988.20)	52.09%	25,264.87	150,000.00	(124,735.13)	16.84%
Miscellaneous Income	86.66	250.00	(163.34)	34.66%	3,248.77	3,000.00	248.77	108.29%
PEG Fee		32,916.67	(32,916.67)	0.00%	98,981.53	395,000.00	(296,018.47)	25.06%
Total Income	6,948.31	114,695.83	(107,747.52)	6.06%	388,828.49	1,376,350.00	(987,521.51)	28.25%
Expenses								
A-PERA Expense	3,782.03	5,085.83	(1,303.80)	74.36%	34,070.41	61,030.00	(26,959.59)	55.83%
A-SS/Medicare Expense	5,657.13	5,784.17	(127.04)	97.80%	36,194.15	69,410.00	(33,215.85)	52.15%
A-Wages - Full-time	64,491.92	52,476.92	12,015.00	122.90%	371,364.11	629,723.00	(258,358.89)	58.97%
A-Wages - Part-time	6,557.67	15,333.33	(8,775.66)	42.77%	83,964.76	184,000.00	(100,035.24)	45.63%
Accounting / HR Services	5,137.50	2,208.33	2,929.17	232.64%	15,868.75	26,500.00	(10,631.25)	59.88%
Ads/Promos/Sponsorships		358.33	(358.33)	0.00%	4,785.00	4,300.00	485.00	111.28%
Andover Capital Equipment		83.33	(83.33)	0.00%	0.00	1,000.00	(1,000.00)	0.00%
Announcers Fees	265.00	1,333.33	(1,068.33)	19.88%	7,708.50	16,000.00	(8,291.50)	48.18%
Anoka Capital Equipment	111.95	83.33	28.62	134.35%	671.70	1,000.00	(328.30)	67.17%
Audit		1,641.67	(1,641.67)	0.00%	0.00	19,700.00	(19,700.00)	0.00%
Bank Fees / CC Fees		20.83	(20.83)	0.00%	0.00	250.00	(250.00)	0.00%
Brand Apparel	331.20	208.33	122.87	158.98%	331.20	2,500.00	(2,168.80)	13.25%
Building - Cleaning	493.32	541.67	(48.35)	91.07%	4,146.50	6,500.00	(2,353.50)	63.79%
Building - Insurance		583.33	(583.33)	0.00%	5,240.00	7,000.00	(1,760.00)	74.86%
Building - Maintenance	624.00	833.33	(209.33)	74.88%	12,730.23	10,000.00	2,730.23	127.30%
Building - Supplies	40.45	125.00	(84.55)	32.36%	514.17	1,500.00	(985.83)	34.28%
Car Allowance	150.00	300.00	(150.00)	50.00%	1,650.00	3,600.00	(1,950.00)	45.83%
Cell Phone - Allowance	400.00	450.00	(50.00)	88.89%	3,100.00	5,400.00	(2,300.00)	57.41%
Champlin Capital Equipment	1,426.15	83.33	1,342.82	1711.45%	1,950.65	1,000.00	950.65	195.07%

Quad Cities Communications Commission
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
January - December 2026

	Jul 2026				YTD			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
City Sewer & Water	567.56	275.00	292.56	206.39%	2,403.65	3,300.00	(896.35)	72.84%
Commission Expense		208.33	(208.33)	0.00%	102.92	2,500.00	(2,397.08)	4.12%
Consulting Services	1,526.96	2,083.33	(556.37)	73.29%	9,963.96	25,000.00	(15,036.04)	39.86%
Duplication Expenses		20.83	(20.83)	0.00%	0.00	250.00	(250.00)	0.00%
Electric Service	1,671.85	1,666.67	5.18	100.31%	9,890.70	20,000.00	(10,109.30)	49.45%
Emp / Comm Appreciation		208.33	(208.33)	0.00%	0.00	2,500.00	(2,500.00)	0.00%
Equip/Repair/Supply/Software	4,944.88	1,250.00	3,694.88	395.59%	11,053.12	15,000.00	(3,946.88)	73.69%
Federal Unempl Expense		70.83	(70.83)	0.00%	0.00	850.00	(850.00)	0.00%
Health Insurance	7,301.03	8,271.08	(970.05)	88.27%	56,160.41	99,253.00	(43,092.59)	56.58%
Insurance - Deductibles		41.67	(41.67)	0.00%	0.00	500.00	(500.00)	0.00%
Insurance - Liability / Bonds		582.67	(582.67)	0.00%	2,683.00	6,992.00	(4,309.00)	38.37%
Lawn Service	572.29	416.67	155.62	137.35%	4,729.01	5,000.00	(270.99)	94.58%
Legal Fees	1,621.50	833.33	788.17	194.58%	5,069.00	10,000.00	(4,931.00)	50.69%
Licenses and Permits		333.33	(333.33)	0.00%	2,200.00	4,000.00	(1,800.00)	55.00%
Meals		83.33	(83.33)	0.00%	165.00	1,000.00	(835.00)	16.50%
Memberships - NATOA / Others		625.00	(625.00)	0.00%	5,360.00	7,500.00	(2,140.00)	71.47%
Mileage	366.07	416.67	(50.60)	87.86%	2,046.78	5,000.00	(2,953.22)	40.94%
Miscellaneous Expenses		41.67	(41.67)	0.00%	(245.62)	500.00	(745.62)	-49.12%
Natural Gas	43.99	291.67	(247.68)	15.08%	2,046.74	3,500.00	(1,453.26)	58.48%
Office Supplies / Equipment	11.40	416.67	(405.27)	2.74%	1,072.36	5,000.00	(3,927.64)	21.45%
Payroll Expenses (ADP/HSA)	340.00	325.00	15.00	104.62%	2,305.00	3,900.00	(1,595.00)	59.10%
Postage	50.86	41.67	9.19	122.05%	161.69	500.00	(338.31)	32.34%
Printing / Copy Services		41.67	(41.67)	0.00%	0.00	500.00	(500.00)	0.00%
Professional Development	428.81	2,083.33	(1,654.52)	20.58%	3,294.69	25,000.00	(21,705.31)	13.18%
Ramsey Capital Equipment	105.96	83.33	22.63	127.16%	635.76	1,000.00	(364.24)	63.58%
Sales Tax		4.17	(4.17)	0.00%	14.08	50.00	(35.92)	28.16%
Secretary Services		125.00	(125.00)	0.00%	356.00	1,500.00	(1,144.00)	23.73%
Snow Plowing Service		500.00	(500.00)	0.00%	850.00	6,000.00	(5,150.00)	14.17%

Quad Cities Communications Commission
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
January - December 2026

	Jul 2026				YTD			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
State Unemploy Exp		208.33	(208.33)	0.00%	0.00	2,500.00	(2,500.00)	0.00%
STD / LTD / Life Insurance	181.61	445.83	(264.22)	40.74%	2,109.18	5,350.00	(3,240.82)	39.42%
Studio Sets	425.31	291.67	133.64	145.82%	998.83	3,500.00	(2,501.17)	28.54%
Subscription Services	1,238.22	3,875.83	(2,637.61)	31.95%	30,116.03	46,510.00	(16,393.97)	64.75%
Vehicle - Equipment / Repair	44.99	1,250.00	(1,205.01)	3.60%	6,002.59	15,000.00	(8,997.41)	40.02%
Vehicle - Insurance		125.00	(125.00)	0.00%	1,032.00	1,500.00	(468.00)	68.80%
Vehicle - Maintenance / Gas	248.09	458.33	(210.24)	54.13%	3,478.42	5,500.00	(2,021.58)	63.24%
Waste Removal	114.11	125.00	(10.89)	91.29%	818.77	1,500.00	(681.23)	54.58%
Web / VOD / Int / CaTV / Phone	2,440.52	2,052.00	388.52	118.93%	18,834.65	24,624.00	(5,789.35)	76.49%
Work Comp Insurance		225.17	(225.17)	0.00%	0.00	2,702.00	(2,702.00)	0.00%
Total Expenses	113,714.33	117,932.80	(4,218.47)	96.42%	769,998.85	1,415,194.00	(645,195.15)	54.41%
Net Income	\$ (106,766.02)	\$ (3,236.97)	\$ (103,529.05)	3298.33%	\$ (381,170.36)	\$ (38,844.00)	\$ (342,326.36)	981.29%
ZCIP - Andover		\$ 125.00	\$ (125.00)	0.00%	\$ -	\$ 1,500.00	\$ (1,500.00)	0.00%
ZCIP - Anoka		125.00	(125.00)	0.00%	111.95	1,500.00	(1,388.05)	7.46%
ZCIP - Building		7,083.33	(7,083.33)	0.00%	1,047.14	85,000.00	(83,952.86)	1.23%
ZCIP - Champlin		125.00	(125.00)	0.00%	84.90	1,500.00	(1,415.10)	5.66%
ZCIP - Master Control Equipment		21,041.67	(21,041.67)	0.00%	16,322.75	252,500.00	(236,177.25)	6.46%
ZCIP - Mobile Vehicles & Equipment		14,221.33	(14,221.33)	0.00%	28,817.69	170,656.00	(141,838.31)	16.89%
ZCIP - Office Equipment		2,791.67	(2,791.67)	0.00%	0.00	33,500.00	(33,500.00)	0.00%
ZCIP - Portable Field Equipment		3,750.00	(3,750.00)	0.00%	0.00	45,000.00	(45,000.00)	0.00%
ZCIP - Ramsey		125.00	(125.00)	0.00%	105.96	1,500.00	(1,394.04)	7.06%
ZCIP - Studio		4,291.67	(4,291.67)	0.00%	2,378.87	51,500.00	(49,121.13)	4.62%
	\$ -	\$ 53,679.67	\$ (53,679.67)	0.00	\$ 48,869.26	\$ 644,156.00	\$ (595,286.74)	0.49

4.3 Interim Executive Director's Report

September 14, 2026

To: Commissioners

From: Patrick Cook, Interim Executive Director

Subject: Interim Executive Director's Report

Awards & Recognition

2026 Telly Awards

- Winner – “2025 Anoka Athena Award Winner” - Won 3 Telly Awards. Trinity Thompson – Producer
- Winner – “Andover Huskies Volleyball 2025 Preview” - Won one Telly Award. Andy Zachariason – Producer

2026 NATOA Government Programming Awards – being held September 17th.

- Nominated for Live Sports Event “Football: Rogers @ Anoka 10-10-2025 | Anoka High School”
- Nominated for Military/Veterans “Memorial Day in Anoka County”
- Nominated for Overall Excellence (Operating Budget \$500,000 - \$1,000,000)
- Award of Honor: “Andover Huskies Volleyball 2025 Preview”

2026 Upper Midwest Emmy Awards – being held October 17th.

- Nominated for Health/Medical - Short or Long Form Content - “The Prison Puppies”. Cory Laing – Producer

CJ Luck has attained his Certified Broadcast Network Technologist (CBNT) certification from the Society of Broadcast Engineers (SBE)

Live and Local

Production of Live and Local has completed much of its production calendar for 2026, including the joint “Discover the Outdoors” episode filmed in July.

Remaining episodes for 2026.

- September 30th, 2026: Anoka
- October 28th, 2026: Champlin
- November 25th, 2026: Andover

2026 Election Coverage

The scheduled candidate forums were completed earlier this week.

LWV ABC sponsored forums

- 5 – Primary election forums (including Champlin Ward 3 Special Election)
- 16 – Regular election forums

NMMA sponsored forums

- 5 – Regular election forums

QCTV Promos

- 2 - Promos

QCTV has also expanded our [Elections Page](#). Along with links to all the forum videos, it now contains links to voter information and will have links to results after the polls close. Results will also be displayed on cable channel 15/859 the evening of and the day after Election Day.

Community Podcast

The transition from The Post to the new Community Podcast was completed this spring. The reception from both viewers and guests has been very positive. The show is shot in a conversational podcast style. The Community Podcast is now available on popular podcast platforms as video or audio only. It continues to play on QCTV's cable channels as well as being available on the QCTV website. Vertical segments are extracted for additional social media distribution.

Chamber Chat!

QCTV continues to work with the Chamber of Commerce on a revamped Chamber Report, which now has a new format, a new look, and a new name. The show is also shot in a podcast style with shorter segments. Shows are produced monthly. Chamber Chat is also available on popular podcast platforms.

Action Requested: Accept Executive Director's report.



March 23, 2026

Karen George, Executive Director
QCTV Commissioners

Dear Ms. George and Commissioners,

On behalf of the League of Women Voters of Anoka, Blaine, Coon Rapids Area, I want to thank you for your continued support of our voter education and voter service activities.

In 2026, we plan to organize and conduct candidate forums for candidates running in local, county and state races in your coverage area as we have in recent years. We appreciate QCTV staff assistance in scheduling and recording these forums. The studios provide a neutral location for candidates. Plus, the studio set-up results in high quality audio and video recordings. With declining availability of local print media, voters turn to online and televised forums to learn about candidates and their positions on local issues. That is why your role in voter education is valued!

Kindest regards,

League of Women Voters ABC
Vice President

QCCCC Agenda Item

4.3.1 Operations Report

March 2026

To: Karen George, Executive Director

From: Ryan Musch, Production Manager

Subject: Operations Update

In the month of March, we produced 16 live government meetings; 5 were cancelled.

Regular productions included 3 live episodes of *The Post* that includes 15 pre-produced stories and the weekly Community Calendar update. *Live and Local Ramsey* was taped on site at the Ramsey Water Treatment Facility. March 18th was the final episode of *The Post* after 5 years and over 200 episodes.

March 4: The Post

Andover – Andover Local Author Fair Recap 2026

Anoka – Anoka Round Up for Change 2026

Champlin – Champlin Farmers Market Promo

Ramsey – Ramsey Polar Plunge

Sports – Champlin Park Boys Basketball Sections Game Recap

March 11: The Post

Andover – Andover Rock'n Roller Skating Event

Anoka – Discover Anoka St. Patrick's Day 2026

Champlin – Champlin Spring Events Preview 2026

Ramsey – Ramsey Art Fair Promo 2026

Sports – Andover Boys Hockey State Recap

March 18: The Post – Final Episode
Andover – Andover Home show recap 2026
Anoka – Anoka City Job Openings
Champlin – Champlin ERC Promo
Ramsey- Ramsey Business Expo Promo
Sports – Sports Spring Promo 2026

March 25: Live and Local Ramsey
Business Profile - King Baguette
Business Profile – In The Game Pickleball/Golf
Promo – Waterfront Park and Splashpad

These stories were re-deployed on social media per our strategic plan.

PSA Day was held March 26th, allowing local non-profit organizations studio time to produce a PSA. Groups included were Northern Starz Center for the Performing Arts, Granny's Closet, Anoka County Master Gardners, Angels of Hope Animal Rescue, and the Anoka County Historical Society.

An episode of the Chamber Chat was taped with President Nikki Kalvin and guest Anoka Area Chamber Chairperson Tami Wendt.

In sports we produced 5 games total wrapping up the winter sports season, games covered includes 4 Basketball section games and 1 Boys Hockey State Tournament game. The last episode of the winter season for *That Sports Show* had recaps for the end of season for our teams and a spotlight video for Andover Boys Hockey State Tournament appearance.

QCTV hosted 2 separate studio tours; welcoming students from Lincoln Elementary and guests from Norbella Senior Living Retirement home in Champlin.

Game Sharks recorded a new episode in mid-March featuring the hosts Top 5 video games of all time lists.

Testimonials

Re: Anoka Podcast

"Hi Billy,

Just wanted to say thank you for a job well done with the first Anoka podcast! It turned out great.

LMK if you want me to schedule another interview following either of the next Council meetings (March 2 or March 17) or if there is another topic/interviewee you think we should consider.

Have a great weekend! Thanks for all you do.'

Pam Bowman Anoka Communications Manager

QCCCC Agenda Item

4.3.1 Operations Report

April 2026

To: Karen George, Executive Director

From: Ryan Musch, Production Manager

Subject: Operations Update

In the month of April, we produced 21 live government meetings; 3 were cancelled.

Regular productions included 3 live episodes of *The Community Podcast*. *Live and Local Champlin* was taped at Mississippi Crossings outside of Char Blu Restaurant.

March 18: Anoka Community Podcast
Guest: Anoka Police Chief Andy Youngquist
Andover - AUAR March 2026
Anoka - Riverfest & Craft Expo Promo
Champlin - Lunch with the Mayor
Ramsey - Pickleball with the Police

April 8: Ramsey Community Podcast
Guest: QCTV Executive Director Karen George
Andover - Card Show recap
Anoka - SAFE Grant Program
Champlin - Recycle Drop Off Day Promo
Ramsey - Water Treatment Facility Tour

March 15: Andover Community Podcast
Guest: Kameron Kytonen Andover Natural Resources
Andover – Puzzle Exchange Promo
Anoka – Memorial Day Service Promo

Ramsey – Chipotle Ribbon Cutting

April 22: Live and Local Champlin

Host: Ashley Wagner

Business Profile - King Baguette

Business Profile – In The Game Pickleball/Golf

Promo – Waterfront Park and Splashpad

These stories were re-deployed on social media per our strategic plan.

QCTV sports produced 6 games in April for the start of the Spring season. For *That Sports Show* season preview packages were featured for Anoka, Andover, and Champlin Park baseball teams.

QCTV hosted the League of Women Voters Forum for Champlin Ward 3 Special Election. All 4 candidates were present at the forum.

Chamber Chat

QCCCC Agenda Item

4.3.1 Operations Report

May 2026

To: Karen George, Executive Director

From: Ryan Musch, Production Manager

Subject: Operations Update

In the month of May, we produced 19 live government meetings; 2 were cancelled.

Studio Productions

Podcast distributed on multiple visual and audio platforms per strategic plan

May 6: Community Podcast Live: Ramsey

Guest: Minnesota Birder Debbie Center

May 13: Community Podcast Live: Andover

Guest: Mayor Jamie Barthel

May 20: Community Podcast Live: Champlin

Guest: Ryan Karasek

- Gamesharks
- Chamber Chat guest include Montessori Renaissance Academy Jaclyn Gehrke, Kuss Chiropractic Sam Kruss, Anoka Clothing Co. Liz McFarland

Sports/Mobile/Remote Productions

May 27: Live and Local Anoka

Host: Pete Turok

Guests: Anoka Co. Historical Society Rebecca Ebnet-Desens, Lyric Arts Marci Lucht Rutledge and Andrew Leshovsky, Rum River Market Wanye Senior, Anoka HRA Executive Director Darin Berger

Features:

- Main Floral
- Anoka Cannabis Co.
- Anoka America 250th Celebrations
- Anoka Tornado Baseball
- Anoka Social District

QCTV sports produced 12 games in May. Covering the end of the high school sports season and covering 3 section tournament games for Champlin Park boys volleyball, Anoka baseball, Anoka boys lacrosse.

5 Graduations covered including Andover and Champlin Park High Schools at USBank Stadium, Anoka-Hennepin North Metro Adult Basic Education graduation, and paid productions for both of Anoka Tech College and Anoka-Ramsey Community College graduations.

Oak View Middle School Memorial Day concert

Champlin State of the Cities address

Anoka High School S.T.E.A.M. showcase

City Packages

The following are the city specific stories made by the city producers. These stories were re-deployed on social media per our strategic plan.

- **L&L Anoka Main Floral May 2026 - Vertical short**
- **Anoka SAFE Grant Program (Live and Local Interview)**
- **Live and Local: Anoka 05-27-2026**
- **L&L Anoka: Social District PSA**
- **L&L Anoka: Main Floral**

- **L&L Anoka: Anoka Cannabis Co.**
- **L&L Anoka: America 250 Celebration in Anoka**
- **L&L Anoka - Main Floral May 2026**
- **Anoka Alumni Club Scholarships 2026**
- **That Sports Show Ep 36 05-26-2026**
- **Ramsey Draw Summer Concerts Preview 2026**
- **Champlin Community Podcast Ryan Karasek Episode 002**
- **Anoka K9 Bravo Statue Dedication Ceremony SM Post**
- **Anoka High School STEAM Expo 2026**
- **City of Champlin State of the City 2026**
- **Anoka K9 Bravo Statue Dedication Ceremony (FULL SHOW)**
- **Andover Local Earth Day Celebrations 2026 - Vertical**
- **Andover Local Earth Day Celebrations 2026**
- **LWV Spotlight on Issues - Anoka County Road Projects 5-11-2026
PROMO**
- **Game Sharks - May 2026**
- **LWV Spotlight on Issues - Anoka County Road Projects 5-11-2026 -
VERTICAL PROMO**
- **LWV Spotlight on Issues - Anoka County Road Projects 5-11-2026**
- **Andover Community Podcast Episode 002 05-13-2026**
- **Champlin Lunch with the Mayor - Q-Fanatic**
- **Champlin Ward 3 Election Short**
- **Andover Mayor BBQ for Firefighters 2026 - Vertical**
- **Andover Mayor BBQ for Firefighters 2026**
- **Ramsey Farmer's Market Promo**
- **Ramsey EDA Business Expo 2026**
- **Ramsey Community Podcast Eipsode 002 05-06-2026**
- **Champlin Garage Sale Preview Vertical**
- **That Sports Show Ep 35**
- **Andover Puzzle Exchange April 2026 RECAP - Vertical short**
- **Andover Puzzle Exchange April 2026 RECAP**

Testimonials

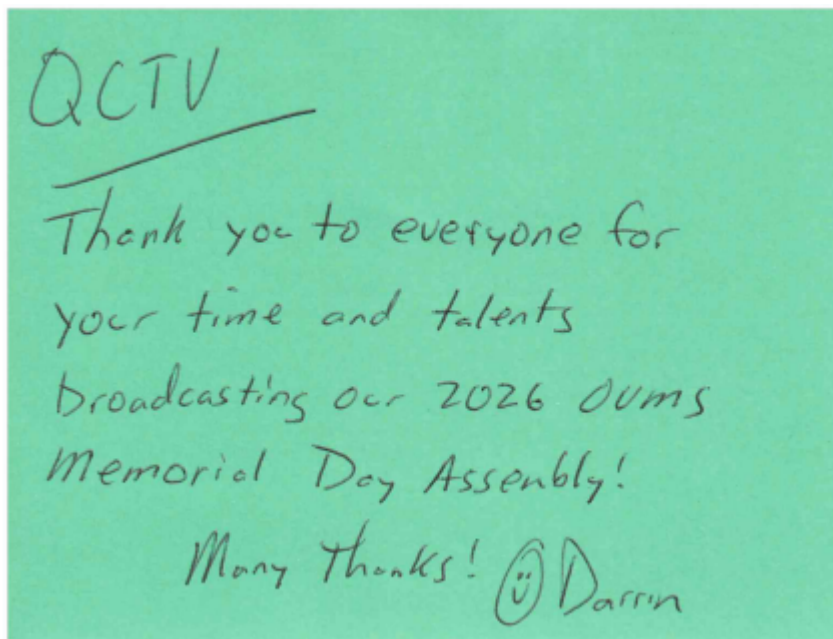
Re: Earth Day celebration video

"Hi Leslie,

Thank you so much! The video is truly amazing. I have already forwarded it to all of our vendors, and I really appreciate you spending time with us to cover the event.

Thanks,
Jessica

Re: Oak View Middle School Memorial Day Concert



Re: Ramsey Chipotle Ribbon Cutting

I wanted to thank you and say good work on the feature for the Chipotle ribbon cutting event. You caught the spirit of the group. You also made my comments all seem very smooth and appropriate for the event. Thanks for helping present me in a positive light.

I shared the link with friends and family to show off Ramsey's newest addition.

Chris Riley Ramsey Coucilmember

QCCCC Agenda Item

4.3.1 Operations Report

June 2026

To: Karen George, Executive Director

From: Ryan Musch, Production Manager

Subject: Operations Update

In the month of June, we produced 14 live government meetings; 6 were cancelled.

Studio Productions

Podcast distributed on multiple visual and audio platforms per strategic plan

June 4: Community Podcast Live: Ramsey

Guest: Councilmember Eric Peters

June 9: Community Podcast Live: Champlin

Guest: Elm Creek Brewing Wade Carlson

June 17: Community Podcast Live: Anoka

Guest: Pheonix Block Dan and Julie Smith

Chamber Chat guests include Riverview Church Pastor Ben Fischer, Packard Culligan Hunter Pattridge, and Edina Realty Alex Pavlov

Sports/Mobile/Remote Productions

May 27: Live and Local Andover from Pine Hills North Park

Host: Jim Childs

Guests: Andover Funfest Angie Sedesky, Transportation Engineer Joe Macpherson, Coon Creek Watershed Administrator Jon Janke, Anoka Co. Master Gardner Anna Disco

Features

- L&L Andover Memorial Plaque - Tom Porwoll story 2026
- Live and Local- Andover Home Improvement Grant
- Andover L&L Lower Rum River Watershed
- Andover Farmers Market - L&L

QCTV sports produced 3 games, with 2 highlights being baseball State Tournament games including; Andover vs Champlin Park at CHS field, and Champlin Park vs Rosemount in the State Championship game at Target Field.

3 Graduations covered including Anoka High School at Goodrich Field, Anoka-Hennepin Technical High School, and Sandburg Regional High School graduations.

Rum River Concert Series coverage of “The Cyclones”.

Anoka-Hennepin Early Learning Big Truck Event was held at Champlin High School, opening the production truck to the community.

Coverage and participation in the Father Hennepin Festival Parade in Champlin.

City Packages

The following are the city specific stories made by the city producers. These stories were re-deployed on social media per our strategic plan.

- **Chamber Chat July 2026-ACBC Food Shelf**
- **Chamber Chat July 2026-Northern Starz**
- **Chamber Chat July 2026-Bunce Performing Arts**
- **L&L Andover June recap 2026 - VERTICAL_1**
- **Live & Local – Andover EDITED**
- **Andover Memorial Plaque - Tom Porwoll story 2026 - VERTICAL short**
- **L&L Andover Memorial Plaque - Tom Porwoll story 2026**

- **Live and Local- Andover Home Improvement Grant**
- **Andover L&L Lower Rum River Watershed**
- **Andover Farmers Market - L&L**
- **Anoka Community Podcast Pheonix Block Vertical Short**
- **America 250 Celebration in Anoka SHORT**
- **Anoka Community Podcast**
- **Andover Women's Clothing Exchange 2026**
- **Andover Women's Clothing Exchange 2026 - Vertical**
- **Ramsey Food Truck Wednesdays**
- **Champlin Elm Creek Vertical Short**
- **Champlin Community Podcast**
- **Anoka America 250 Street Painting_VERT-**
- **Ramsey Central Park Activities**
- **Angel of Hope event May 2026 - vertical**
- **Angel of Hope event May 2026**
- **Champlin Summer Fun Vertical Short**
- **Ramsey Community Podcast**
- **Ramsey Dash and Dine 2026**
- **Chamber Chat June 2026-Pastor Ben Fischer**
- **Chamber Chat June 2026-Hunter Pattridge**
- **Chamber Chat June 2026-Alex Pavlov**
- **Andover Time Time & monthly recycling 2026 - Vertical Short**
- **Andover Time Time & monthly recycling 2026**

Testimonials

Re: Andover Live and Local

“Leslie,

Wonderful job! You did a great job of sharing dad's story and the need for the memorial wall.

Thak you”

Tom Porwoll Deputy Fire Marshal Andover Fire Department



Main Floral

May 28 at 3:53 PM · 🌐



Wow 🙌 thank you [QCTV](#) for coming to our store and for putting together such a wonderful story highlighting our family here at Main Floral 🌸❤️ We love our community and the support we have is immeasurable 🙏

QCCCC Agenda Item

4.3.1 Operations Report

July 2026

To: Karen George, Executive Director

From: Ryan Musch, Production Manager

Subject: Operations Update

In the month of July, we produced 15 live government meetings; 4 were cancelled.

Studio Productions

Podcast distributed on multiple visual and audio platforms per strategic plan

July 2: Community Podcast Live: Ramsey

Guest: Ramsey Mayor Ryan Heineman

July 10: Community Podcast Live: Anoka

Guest: Haven for Heroes Burt Ward

July 15: Community Podcast Live: Champlin

Guest: Champlin P&R Hannah Hawkins

July 22: Community Podcast Live: Andover

Guest: Kottkes Bus Service Safety Manager Josh Sorenson

- Gamesharks
- Chamber Chat guests include ACBC Food Shelf Stephanie Lehman, Bunce Performing Arts group, Northern Starz Rachel Bohnsack
- 2 LWV Primary Forums

Sports/Mobile/Remote Productions

July 29: Live and Local: Joint Cities – Discover the Outdoors

Host: Jimmy Good

Guests: Champlin Communications Ashley Wagner, Andover P&R Emily Horner, Game Fair's Ron Hustvedt, Anoka FD Nickie Jenks and Reed Demarais

Features:

- Bunker Hills Campground
- Greenhaven Golf Course
- Mill Pond kayaking
- Sunfish Lake canoe rentals

QCTV sports produced 3 games covering American Legion and Town Ball baseball.

Rum River Concert Series coverage of "Bill Koncur Band" and "Revved up"
Draw Concert Series coverage of "Country Roads"

Coverage and participation in the Andover Funfest Parade.

City Packages

The following are the city specific stories made by the city producers. These stories were re-deployed on social media per our strategic plan.

- L&L Bunker Hills Campgrounds
- Bunker Hills Campground - VERTICAL short
- Andover Community Podcast 7-22-2026 - vertical - Bus Safety Reminders
- Andover Community Podcast 7-22-2026 - vertical - Bus Safety EVENT
- Andover Market at Eveland Farm 2026 - Vertical short
- Andover Market at Eveland Farm 2026
- Game Fair Promo 2026
- Andover Community Podcast 7-22-2026 - vertical - Becoming a Bus Driver
- AC Fair 2026 Promo VERT
- Andover Fun Fest 2026 DRONE - VERTICAL short
- Andover Fun Fest 2026 DRONE

- Andover Family Fun Fest 2026 recap - VERTICAL short
- Andover Family Fun Fest 2026 recap
- Ramsey Waterfront Now Open
- Anoka Riverfest 2026 Recap
- Anoka Riverfest 2026 Recap
- Ramsey Farmer's Market Short 2
- Ramsey Farmer's Market short 1
- Library Wrestling - Summer Reading Kick-Off 2026
- Library Wrestling - Summer Reading Kick-Off 2026 - VERTICAL short
- Champlin Ashley Summer Events Vertical
- Anoka 4th Of July VERT
- Ramsey Community Podcast - Episode 004 - 07-02-2026

QCCCC Agenda Item

4.3.1 Operations Report

August 2026

To: Patrick Cook, Interim Executive Director

From: Ryan Musch, Production Manager

Subject: Operations Update

In the month of August, we produced 15 live government meetings; 4 were cancelled.

Studio Productions

Podcast distributed on multiple visual and audio platforms per strategic plan

August 5: Community Podcast Live: Champlin

Guest: Champlin Police Officer Ben Nelson

August 13: Community Podcast Live: Andover

Guest: Betsy Friesen President of the Friends of the Anoka County Library

August 21: Community Podcast Live: Anoka

Guest: Anoka High School Athletic Director Cassie Anderson

- Chamber Chat with guest Troy Nellis and Joe Hazeman
- 2 League of Women Primary Forum tapings

Sports/Mobile/Remote Productions

August 26: Live and Local: Ramsey

Host: Winter Kucharski

Guests: Abby Proulx, Andy Winkel, Sean Sullivan, Brian Hagen

Features:

- RM Golf Carts
- DNR Fishing Pier
- DaytonPort Park
- Parking at Ramsey Splashpad

QCTV sports produced the first game of the High School fall season Girls Volleyball: Lakeville North vs Champlin Park.

The Draw Concert Series coverage of “ABBAstutely Fabulous”
Mississippi Crossings Concert Series coverage of “Ashey Wineland”

Coverage of the North Metro Mayors Association Candidate Forums at Andover and Champlin city halls.

City Packages

The following are the city specific stories made by the city producers. These stories were re-deployed on social media per our strategic plan.

- Chamber Chat September 2026- Troy Nellis
- Andover Kottkes Bus Safety event RECAP Aug 2026
- Andover Kottkes Bus Safety KIDS - short vertical
- Chamber Chat September 2026- Joe Hazeman
- Chamber Chat September 2026- Betsy Friesen
- Ramsey - RM Golf Carts - no black
- RM Golf Carts - vertical short
- Anoka Community Podcast Cassie Anderson_VERT
- August 2026 Live and Local Promo
- Anoka County Sheriff Office - Battle of the Badges - Bloodmobile Aug 2026 VERTICAL SHORT
- Anoka County Sheriff Office - Battle of the Badges - Bloodmobile Aug 2026
- Anoka UMCA Backpack Giveaway 2026
- Anoka Community Podcast
- Friends of Anoka County Library GALA promo - VERTICAL
- Ramsey Culligan 80th Birthday
- Andover Community Podcast 8-12-2026

- Andover Watering Restrictions
- Andover Watering Restrictions - Vertical
- Anoka - Pinewski's Buisness Profile-
- Champlin Community Podcast - Episode 005 - 08-05-2026
- Andover Photo Contest - August 2026
- Andover Photo Contest - August 2026 - VERTICAL

Testimonials

Re: Community Podcast

“Thanks for sending that over! We saw it already on social media and I thought the podcast was great. I’m looking forward to working with you in the future! Have a great day!”

Josh Sorenson -Kottkes Bus Service Safety Manager

Re: Andover Live and Local

“Thank you so much- it was so fun and you all are so wonderful to work with. Thanks for sharing the links as well! Hopefully see you all soon for more events!

Emily Horner-guest on Live and Local Andover

QCCCC Agenda Item

5.1 Liability Coverage Waiver

September 10, 2026

To: Commissioners

From: Patrick Cook, Interim Executive Director

Subject: Liability Coverage Waiver

QCCCC obtains liability coverage from the League of Minnesota Cities Insurance Trust. The governing board must take action on a decision to waive or not waive monetary limits on tort liability. Upon the advice of QCCCC's financial services provider City of Andover, it is recommended QCCCC not waive the monetary limits.

Action Requested: Approval designating QCCCC does not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.

LIABILITY COVERAGE WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage.
Email completed form to your city's underwriter, to pstech@lmc.org, or fax to 651.281.1298.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. *The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.* The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: _____

Check one:

☐ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#).

☐ The member **WAIVES** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#), to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: _____

Signature: _____

Position: _____

QCCCC Agenda Item

5.2 2027 Budget and 5-year Capital Plan

September 10, 2026

To: Commissioners

From: Patrick Cook, Interim Executive Director

Subject: 2027 Budget and 5-year Capital Plan

The 2027 Proposed Operating Budget is attached for your review and action. As Interim Executive Director, the proposed budget maintains services and staffing at current levels.

The attachments detail:

- 2027 Proposed Revenue and Expense – includes 2026 budget comparison with comments
- 2021-2025 Revenue History
- 2021-2025 Expense History
- 5-Year Capital Equipment Spending Plan

The 5-Year Capital Plan is enclosed for your review. Requests for capital funds are approved by the commission as projects are scheduled.

Adequate reserve funds should be available for future needs. The investment plan adopted in 2017 continues with the categories of: cash flow reserve, city capital investment fund, QCTV building investment fund, QCTV capital investment fund, emergency fund, and unrestricted fund. Details may be found in the quarterly investment report.

Action Requested:

Approval of the 2027 Operating Budget and the 2027 planned capital investment.

Alternate Action:

Provide staff with additional direction and budget targets to bring back for the November Meeting.

Financial Records Disclosure

Financial records of the Quad Cities Cable Communications Commission (QCCCC) are maintained at Andover City Hall, 1685 Crosstown Boulevard NW, Andover, MN 55304. Financial custodians are Patrick Cook, Interim Executive Director, and Lee Brezinka, Andover Finance Manager. The financial statements are audited annually by Redpath and Company.

2027 Budget

2026YTD (Jan-Aug)

2026 Budget

Difference

Income				
Duplication Revenue	\$ 100.00	\$ 561.22	\$ 100.00	No Change
Equipment Grant	\$ 74,798.00	\$ 72,619.06	\$ 72,250.00	Increase - CPI 3%
Franchise Fees *	\$ 637,000.00	\$ 370,765.11	\$ 756,000.00	Decrease - based on trend
Interest Income	\$ 112,500.00	\$ 18,753.07	\$ 150,000.00	Decrease - based on actual
Miscellaneous Income	\$ 3,500.00	\$ 3,162.11	\$ 3,000.00	No Change
PEG Fee	\$ 328,240.00	\$ 194,997.19	\$ 395,000.00	Decrease - based on trend
Total Income	\$ 1,156,138.00	\$ 660,857.76	\$ 1,376,350.00	

Expenses				
A PERA	\$ 62,563.28	\$ 37,602.28	\$ 61,030.00	Increase - based on payroll
A SS/Medicare Expense	\$ 71,155.30	\$ 40,211.28	\$ 69,410.00	Increase - based on payroll
A Wages - Full-time	\$ 641,177.00	\$ 415,403.30	\$ 629,723.00	Increase
A Wages - Part-time	\$ 193,000.00	\$ 91,258.12	\$ 184,000.00	Increase
Accounting / HR Services	\$ 30,000.00	\$ 15,868.75	\$ 26,500.00	Increase - based on trend
Ads/Promos/Sponsorships	\$ 4,300.00	\$ 4,785.00	\$ 4,300.00	No Change
Andover CIP	\$ 4,000.00	\$ -	\$ 1,000.00	Increase
Announcers Fees	\$ 17,000.00	\$ 7,868.50	\$ 16,000.00	No Change
Anoka CIP	\$ 4,000.00	\$ 783.65	\$ 1,000.00	Increase
Audit	\$ 20,685.00	\$ -	\$ 19,700.00	5% increase - Planned RFP in October
Bank Fees / CC Fees	\$ 250.00	\$ -	\$ 250.00	No Change
Brand Apparel	\$ 2,500.00	\$ 331.20	\$ 2,500.00	No Change
Building - Cleaning	\$ 6,725.00	\$ 4,639.82	\$ 6,500.00	Increase
Building - Insurance	\$ 7,350.00	\$ 5,240.00	\$ 7,000.00	Increase
Building - Maintenance	\$ 10,000.00	\$ 12,730.23	\$ 10,000.00	No Change
Building - Supplies	\$ 1,500.00	\$ 514.17	\$ 1,500.00	No Change
Car Allowance	\$ 3,600.00	\$ 1,500.00	\$ 3,600.00	No Change
Cell Phone - Allowance	\$ 5,400.00	\$ 2,700.00	\$ 5,400.00	No Change
Champlin CIP	\$ 4,000.00	\$ 2,035.55	\$ 1,000.00	Increase
City Sewer & Water	\$ 3,000.00	\$ 2,403.65	\$ 3,300.00	Decrease - based on actual
Commission Expense	\$ 2,500.00	\$ 102.92	\$ 2,500.00	No Change
Consulting Services	\$ 25,000.00	\$ 9,963.96	\$ 25,000.00	No Change
Duplication Expenses	\$ 250.00	\$ -	\$ 250.00	No Change
Electric Service	\$ 20,000.00	\$ 9,890.70	\$ 20,000.00	No Change
Emp / Comm Appreciation	\$ 2,500.00	\$ -	\$ 2,500.00	No Change
Equip/Repair/Supply/Software	\$ 18,000.00	\$ 11,053.12	\$ 15,000.00	Increase
Federal Unempl Expense	\$ 850.00	\$ -	\$ 850.00	No Change
Health Insurance	\$ 111,316.00	\$ 58,924.74	\$ 99,253.00	Increase - based on actual
Insurance - Deductibles	\$ 500.00	\$ -	\$ 500.00	No Change
Insurance - Liability / Bonds	\$ 7,350.00	\$ 2,683.00	\$ 6,992.00	Increase
Lawn Service	\$ 5,000.00	\$ 4,729.01	\$ 5,000.00	No Change
Legal Fees	\$ 10,000.00	\$ 5,069.00	\$ 10,000.00	No Change
Licenses and Permits	\$ 5,000.00	\$ 2,200.00	\$ 4,000.00	No Change
Meals	\$ 1,000.00	\$ 165.00	\$ 1,000.00	No Change
Memberships - NATOA / Others	\$ 7,500.00	\$ 5,360.00	\$ 7,500.00	No Change
Mileage	\$ 5,000.00	\$ 1,680.71	\$ 5,000.00	No Change
Miscellaneous Expenses	\$ 500.00	\$ (245.62)	\$ 500.00	No Change
Natural Gas	\$ 3,500.00	\$ 2,092.73	\$ 3,500.00	No Change
Office Supplies / Equipment	\$ 5,000.00	\$ 1,363.21	\$ 5,000.00	No Change
Payroll Expenses	\$ 3,900.00	\$ 2,305.00	\$ 3,900.00	No Change
Postage	\$ 500.00	\$ 161.69	\$ 500.00	No Change
Printing / Copy Services	\$ 500.00	\$ -	\$ 500.00	No Change
Professional Development	\$ 20,000.00	\$ 3,294.69	\$ 25,000.00	Decrease - based on actual

Publications	\$ -	\$ -	\$ -	Decrease - based on actual
Ramsey CIP	\$ 4,000.00	\$ 741.72	\$ 1,000.00	Increase
Reimbursements	\$ -	\$ 905.79	\$ -	
Sales Tax	\$ 50.00	\$ 14.08	\$ 50.00	No Change
Secretary Services	\$ 1,500.00	\$ 534.00	\$ 1,500.00	No Change
Snow Plowing Service	\$ 5,000.00	\$ 850.00	\$ 6,000.00	Decrease - based on actual
State Unemploy Exp	\$ 2,500.00	\$ -	\$ 2,500.00	No Change
STD / LTD / Life Insurance	\$ 5,600.00	\$ 2,329.16	\$ 5,350.00	Increase
Studio Sets	\$ 3,500.00	\$ 998.83	\$ 3,500.00	No Change
Subscription Services	\$ 48,680.00	\$ 30,245.03	\$ 46,510.00	Increase - change in services
Temp Staff Services	\$ -	\$ -	\$ -	
Vehicle - Equipment / Repair	\$ 15,000.00	\$ 6,002.59	\$ 15,000.00	No Change
Vehicle - Insurance	\$ 1,500.00	\$ 1,032.00	\$ 1,500.00	No Change
Vehicle - Maintenance / Gas	\$ 6,000.00	\$ 3,478.42	\$ 5,500.00	Increase -based on actual
Waste Removal	\$ 1,500.00	\$ 932.88	\$ 1,500.00	No Change
Web / VOD / Int / CaTV / Phone	\$ 28,700.00	\$ 19,714.13	\$ 24,624.00	Increase - change in services
Work Comp Insurance	\$ 2,700.00	\$ -	\$ 2,702.00	No Change
ZCIP - Andover		\$ -		
ZCIP - Anoka		\$ 111.95		
ZCIP - Building		\$ 1,047.14		
ZCIP - Champlin		\$ 84.90		
ZCIP - Master Control Equipment		\$ 16,322.75		
ZCIP - Mobile Vehicles & Equip		\$ 28,817.69		
ZCIP - Office Equipment		\$ -		
ZCIP - Portable Field Equipment		\$ -		
ZCIP - Ramsey		\$ 105.96		
ZCIP - Studio		\$ 2,378.87		
Total Expenses	\$ 1,474,101.57	\$ 883,317.25	\$ 1,415,194.00	
Net Operating Income	\$ (317,963.57)	\$ (222,459.49)	\$ (38,844.00)	

Expenses Account	2025		2024		2023		2022		2021	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
A-PERA	59,376.11	60,180.00	\$ 60,649.48	\$ 56,664.00	\$ 52,240.29	\$ 57,758.00	\$ 49,219.79	\$ 55,537.00	\$ 43,727.83	\$ 53,607.00
A-SS/Medicare Expense	61,143.72	61,373.00	\$ 57,394.28	\$ 57,798.00	\$ 57,513.75	\$ 60,655.00	\$ 52,891.51	\$ 58,322.00	\$ 47,811.19	\$ 56,295.00
A-Wages - Full-time	649,134.28	652,264.00	\$ 624,171.29	\$ 612,025.00	\$ 616,000.67	\$ 631,068.00	\$ 570,536.90	\$ 606,796.00	\$ 569,874.50	\$ 585,880.00
A-Wages - Part-time	157,824.25	150,000.00	\$ 134,131.27	\$ 143,500.00	\$ 146,613.88	\$ 135,000.00	\$ 130,146.28	\$ 120,000.00	\$ 74,432.05	\$ 120,000.00
Accounting / HR Services	24,501.07	25,000.00	\$ 23,001.45	\$ 16,500.00	\$ 14,952.93	\$ 16,500.00	\$ 12,239.73	\$ 16,000.00	\$ 12,834.40	\$ 16,000.00
Ads/Promos/Sponsorships	7,504.02	11,000.00	\$ 12,909.12	\$ 11,000.00	\$ 7,709.04	\$ 11,000.00	\$ 8,957.93	\$ 11,000.00	\$ 10,511.47	\$ 9,000.00
Andover Capital Equipment	52.91	5,000.00	\$ -	\$ 5,000.00	\$ 483.17	\$ 5,000.00	\$ 82.50	\$ 5,000.00	\$ 822.98	\$ 5,000.00
Announcers Fees	15,737.10	16,000.00	\$ 15,419.76	\$ 16,000.00	\$ 19,881.75	\$ 16,000.00	\$ 15,623.84	\$ 16,000.00	\$ 10,607.42	\$ 12,000.00
Anoka Capital Equipment	2,505.66	5,000.00	\$ 1,343.40	\$ 5,000.00	\$ 2,749.67	\$ 5,000.00	\$ 1,579.30	\$ 5,000.00	\$ 4,222.25	\$ 5,000.00
Audit	19,129.40	19,000.00	\$ 18,622.00	\$ 19,000.00	\$ 16,100.00	\$ 16,500.00	\$ 15,721.93	\$ 16,500.00	\$ 15,200.00	\$ 16,500.00
Bank Fees / CC Fees	0.00	250.00	\$ -	\$ 250.00	\$ -	\$ 250.00	\$ -	\$ 250.00	\$ -	\$ 250.00
Brand Apparel	0.00	2,500.00	\$ 1,214.00	\$ 2,500.00	\$ 1,490.00	\$ 2,500.00	\$ 1,307.00	\$ 2,500.00	\$ 1,716.00	\$ 2,500.00
Building - Cleaning	6,847.98	6,500.00	\$ 6,164.86	\$ 7,200.00	\$ 7,361.25	\$ 6,000.00	\$ 7,146.85	\$ 6,000.00	\$ 4,905.40	\$ 6,000.00
Building - Insurance	7,832.00	7,000.00	\$ 8,458.00	\$ 6,833.00	\$ 7,481.00	\$ 5,200.00	\$ 5,062.00	\$ 4,200.00	\$ 4,150.00	\$ 3,800.00
Building - Maintenance	8,542.35	10,000.00	\$ 15,931.48	\$ 10,000.00	\$ 6,026.42	\$ 10,000.00	\$ 8,624.61	\$ 10,000.00	\$ 6,484.42	\$ 10,000.00
Building - Supplies	1,623.22	1,500.00	\$ 1,082.95	\$ 1,500.00	\$ 1,585.53	\$ 1,500.00	\$ 1,333.54	\$ 1,500.00	\$ 1,522.02	\$ 1,500.00
Car Allowance	2,893.20	3,000.00	\$ 2,946.05	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Cell Phone - Allowance	5,700.00	6,900.00	\$ 6,000.00	\$ 6,600.00	\$ 5,600.00	\$ 6,300.00	\$ 6,300.00	\$ 6,300.00	\$ 6,120.00	\$ 6,300.00
Champlin Capital Equipment	1,949.62	5,000.00	\$ 1,018.80	\$ 5,000.00	\$ 1,501.97	\$ 5,000.00	\$ 1,332.26	\$ 5,000.00	\$ 3,684.61	\$ 5,000.00
City Sewer & Water	3,418.21	3,000.00	\$ 2,862.66	\$ 3,000.00	\$ 3,074.81	\$ 2,600.00	\$ 2,587.61	\$ 2,600.00	\$ 2,797.42	\$ 2,600.00
Commission Expense	11,804.60	2,500.00	\$ 6,091.59	\$ 2,500.00	\$ 4,640.48	\$ 2,500.00	\$ 2,781.57	\$ 2,500.00	\$ 2,508.40	\$ 2,500.00
Consulting Services	23,711.00	50,000.00	\$ 30,717.00	\$ 70,000.00	\$ 19,340.50	\$ 70,000.00	\$ 28,517.00	\$ 70,000.00	\$ 34,960.00	\$ 70,000.00
Contingency Fund										
Duplication Expenses	0.00	250.00	\$ -	\$ 250.00	\$ -	\$ 250.00	\$ -	\$ 250.00	\$ (6.80)	\$ 10,000.00
Electric Service	17,514.56	20,000.00	\$ 17,497.28	\$ 20,000.00	\$ 18,324.94	\$ 15,000.00	\$ 17,525.58	\$ 15,000.00	\$ 13,287.72	\$ 16,000.00
Emp / Comm Appreciation	849.95	2,500.00	\$ 328.65	\$ 2,500.00	\$ 1,665.30	\$ 2,500.00	\$ 1,490.00	\$ 2,500.00	\$ 260.00	\$ 2,500.00
Equip/Repair/Supply/Software	11,672.51	15,000.00	\$ 10,620.15	\$ 20,000.00	\$ 12,914.20	\$ 20,000.00	\$ 23,500.29	\$ 20,000.00	\$ 16,978.57	\$ 30,000.00
Federal Unempl Expense	0.00	850.00	\$ -	\$ 850.00	\$ -	\$ 850.00	\$ -	\$ 850.00	\$ -	\$ 850.00
Health Insurance	93,118.05	98,095.00	\$ 79,099.31	\$ 86,457.00	\$ 75,492.01	\$ 107,556.00	\$ 73,766.99	\$ 92,000.00	\$ 78,424.20	\$ 103,386.00
Insurance - Deductibles	0.00	500.00	\$ 27.65	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00
Insurance - Liability / Bonds	4,363.00	6,992.00	\$ 4,759.00	\$ 5,000.00	\$ 4,844.00	\$ 5,800.00	\$ 4,704.00	\$ 4,800.00	\$ 4,808.00	\$ 5,300.00
Lawn Service	3,608.83	5,000.00	\$ 3,527.48	\$ 7,000.00	\$ 6,218.70	\$ 5,000.00	\$ 4,830.50	\$ 5,000.00	\$ 4,344.00	\$ 5,000.00
Legal Fees	5,829.00	15,000.00	\$ 7,822.50	\$ 15,000.00	\$ 2,304.00	\$ 15,000.00	\$ 4,530.00	\$ 18,000.00	\$ 6,498.75	\$ 25,000.00
Licenses and Permits	3,850.00	4,000.00	\$ 2,000.00	\$ 3,000.00	\$ 2,550.00	\$ 3,000.00	\$ 1,050.00	\$ 3,000.00	\$ 1,200.00	\$ 3,000.00
Meals	0.00	1,000.00	\$ -	\$ 1,000.00	\$ 515.00	\$ 1,000.00	\$ 238.30	\$ 1,000.00	\$ 228.00	\$ 1,000.00
Memberships - NATOA / Others	8,000.00	15,000.00	\$ 9,030.00	\$ 10,000.00	\$ 10,235.00	\$ 10,000.00	\$ 5,325.00	\$ 10,000.00	\$ 11,125.00	\$ 10,000.00
Mileage	3,269.00	7,000.00	\$ 4,934.08	\$ 7,000.00	\$ 5,529.93	\$ 12,000.00	\$ 3,884.00	\$ 12,000.00	\$ 6,385.18	\$ 12,000.00
Miscellaneous Expenses	0.00	500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 57.07	\$ 500.00	\$ 7,203.51	\$ 500.00
Natural Gas	3,294.90	3,500.00	\$ 2,619.09	\$ 3,500.00	\$ 3,287.92	\$ 6,000.00	\$ 3,693.79	\$ 5,000.00	\$ 2,911.68	\$ 5,000.00
Office Supplies / Equipment	4,555.03	6,000.00	\$ 2,796.01	\$ 6,000.00	\$ 6,234.75	\$ 6,000.00	\$ 6,678.19	\$ 6,000.00	\$ 3,769.02	\$ 6,000.00
Parking Lot Maintenance										
Payroll Expenses			\$ 93.42	\$ -			\$ 527.00	\$ 1,000.00	\$ -	\$ -
Payroll Expenses (ADP/HSA)	3,954.78	3,000.00	\$ 3,598.00	\$ 3,000.00	\$ 3,551.00	\$ 1,000.00	\$ 2,895.00	\$ -	\$ 968.39	\$ 1,200.00
Postage	287.03	500.00	\$ 311.93	\$ 500.00	\$ 365.16	\$ 500.00	\$ 373.69	\$ 500.00	\$ 276.70	\$ 500.00
Printing / Copy Services	84.99	500.00	\$ 58.44	\$ 500.00	\$ 172.35	\$ 500.00	\$ 120.12	\$ 500.00	\$ 275.85	\$ 500.00
Professional Development	14,019.71	27,000.00	\$ 14,084.22	\$ 27,000.00	\$ 20,931.72	\$ 25,000.00	\$ 22,002.56	\$ 22,000.00	\$ 6,202.20	\$ 22,000.00
Publications	0.00	500.00	\$ -	\$ 500.00	\$ 76.75	\$ 500.00	\$ -	\$ 500.00	\$ 116.90	\$ 500.00
Ramsey Capital Equipment	1,538.39	5,000.00	\$ 1,273.68	\$ 5,000.00	\$ 2,127.83	\$ 5,000.00	\$ 1,464.93	\$ 5,000.00	\$ 2,870.68	\$ 5,000.00
Reimbursements	263.41	0.00	\$ 490.91	\$ -	\$ 0.03	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	20.00	50.00	\$ 27.00	\$ 250.00	\$ 25.00	\$ 250.00	\$ 99.00	\$ 250.00	\$ 144.00	\$ 250.00
Secretary Services	1,113.00	1,500.00	\$ 1,336.00	\$ 2,000.00	\$ 875.75	\$ 2,000.00	\$ 921.75	\$ 2,000.00	\$ 915.75	\$ 2,000.00
Snow Plowing Service	2,000.00	6,500.00	\$ 2,702.47	\$ 6,500.00	\$ 6,215.70	\$ 6,000.00	\$ 6,360.50	\$ 6,000.00	\$ 3,872.50	\$ 6,000.00
State Unemploy Exp	0.00	2,500.00	\$ -	\$ 2,500.00	\$ 36.85	\$ 2,500.00	\$ 144.38	\$ 2,500.00	\$ -	\$ 2,500.00
STD / LTD / Life Insurance	6,657.97	6,700.00	\$ 5,956.06	\$ 7,500.00	\$ 6,718.53	\$ 7,500.00	\$ 6,627.80	\$ 7,500.00	\$ 6,829.11	\$ 7,500.00
Studio Sets	0.00	3,500.00	\$ -	\$ 3,500.00	\$ 1,443.94	\$ 5,000.00	\$ 1,449.30	\$ 5,000.00	\$ 125.99	\$ 5,000.00
Subscription Services/Electronic	52,960.57	50,500.00	\$ 29,236.40	\$ 33,500.00	\$ 40,153.63	\$ 22,000.00	\$ 20,409.96	\$ 22,000.00	\$ 19,298.98	\$ 22,000.00
Temp Staff Services	0.00	1,500.00	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00
Vehicle - Equipment / Repair	6,937.08	15,000.00	\$ 12,219.70	\$ 15,000.00	\$ 5,244.97	\$ 15,000.00	\$ 15,991.83	\$ 15,000.00	\$ 5,031.86	\$ 15,000.00
Vehicle - Insurance	1,518.00	1,500.00	\$ 1,428.00	\$ 1,500.00	\$ 1,347.00	\$ 2,000.00	\$ 1,331.00	\$ 1,400.00	\$ 1,332.00	\$ 2,000.00
Vehicle - Maintenance / Gas	1,957.63	7,500.00	\$ 3,148.86	\$ 7,500.00	\$ 3,680.87	\$ 7,500.00	\$ 4,784.80	\$ 7,500.00	\$ 2,064.23	\$ 8,000.00
Waste Removal	1,305.17	1,500.00	\$ 1,089.94	\$ 2,400.00	\$ 1,804.57	\$ 1,800.00	\$ 2,134.59	\$ 1,600.00	\$ 1,574.26	\$ 1,500.00
Web / VOD / Int / CaTV / Phone	25,178.26	28,500.00	\$ 28,688.31	\$ 28,000.00	\$ 30,354.87	\$ 28,000.00	\$ 35,627.05	\$ 28,000.00	\$ 33,307.60	\$ 22,000.00
Work Comp Insurance	2,823.00	2,500.00	\$ 2,968.00	\$ 2,600.00	\$ 2,848.00	\$ 2,400.00	\$ 2,354.00	\$ 2,000.00	\$ 1,742.00	\$ 2,000.00
SUBTOTAL:	\$ 1,353,774.52	\$ 1,469,904.00	\$ -	\$ 1,283,901.98	\$ 1,400,177.00	\$ -	\$ 1,201,885.12			
ZCIP - Andover	\$ 25,800.00	\$ 20,000.00	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00		\$ 135,192.11	
ZCIP -Anoka	\$ 25,800.00	\$ 25,000.00	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ 134,927.24			
ZCIP - Building	0.00	105,000.00	\$ 138,524.81	\$ 177,000.00	\$ 50,568.00	\$ 218,500.00	\$ 11,000.00			
ZCIP - Champlin	20,000.00	25,000.00	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ 135,879.10			
ZCIP - Master Control Equipment	18,554.58	128,500.00	\$ 12,732.91	\$ 247,000.00	\$ -	\$ 160,000.00	\$ 59,877.42			
ZCIP - Mobile Vehicles & Equip	373,223.65	658,500.00	\$ 68,036.65	\$ 111,000.00	\$ -	\$ 15,000.00	\$ 14,561.17			
ZCIP - Office Equipment	28,000.00	28,000.00	\$ -	\$ 68,500.00	\$ 38,053.15	\$ 86,500.00	\$ 8,948.54			
ZCIP - Portable Field Equipment	0.00	61,000.00	\$ 57,944.11	\$ 68,000.00	\$ -	\$ 68,000.00	\$ 61,959.20			
ZCIP - Ramsey	25,800.00	25,000.00	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ 134,058.67			
ZCIP - Studio	0.00	116,200.00	\$ 52,375.97	\$ 206,500.00	\$ -	\$ 159,000.00				
Operating Income	\$ 1,435,584.87	\$ 1,548,400.00	\$ 1,610,813.92	\$ 1,530,128.00	\$ 1,746,540.03	\$ 1,486,003.00	\$ 1,866,976.65	\$ 1,352,500.00	\$ 1,712,947.83	\$ 1,358,500.00
Total Expenses	\$ 1,870,952.75	\$ 2,667,104.00	\$ 1,693,516.43	\$ 2,278,177.00	\$ 1,442,058.53	\$ 1,416,237.00	\$ 1,898,288.57	\$ 1,352,155.00	\$ 1,106,962.94	\$ 1,356,968.00
Net Operating Income*	\$ (435,367.88)	\$ (1,118,704.00)	\$ (82,702.51)	\$ (748,049.00)	\$ 304,481.50	\$ 69,766.00	\$ (31,311.92)	\$ 345.00	\$ 605,984.89	\$ 1,532.00

*Net Income allocated to fund reserves in two areas: Operation Reserves and Capital Reserves.

Net Operating Income w/o Capital	\$ 81,810.35	\$ 78,496.00	\$ 326,911.94	\$ 129,951.00	\$ 473,102.65	\$ 69,766.00	\$ 665,091.53			
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	2025		2024		2023		2022		2021	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Income										
Duplication Revenue	\$ 194.02	\$ 100.00	\$ 267.03	\$ 250.00	\$ 363.89	\$ 250.00	\$ 440.98	\$ 500.00	\$ 1,587.05	\$ 500.00
Equipment Grant	70,834.04	70,300.00	69,018.85	70,000.00	66,878.73	64,875.00	\$61,856.02	\$ 60,000.00	\$ 60,897.53	\$ 60,000.00
Franchise Fees	788,492.69	900,000.00	865,366.24	935,000.00	972,565.50	935,000.00	\$1,015,895.79	\$ 858,000.00	\$ 1,087,889.65	\$ 858,000.00
Interest Income	154,553.98	100,000.00	192,697.51	40,000.00	188,290.36	1,000.00	\$47,593.21	4,500.00	\$ 4,901.75	\$ 10,000.00
Miscellaneous Income	5,401.49	3,000.00	25,356.33	500.00	3,158.39	500.00	\$37,551.38	\$ 500.00	\$ 5,146.82	\$ 1,000.00
PEG Fee	416,108.65	475,000.00	458,107.96	484,378.00	515,283.16	484,378.00	\$540,355.65	\$ 429,000.00	\$ 552,525.03	\$ 429,000.00
Uncategorized Income							\$163,283.62			
Total Income	\$ 1,435,584.87	\$ 1,548,400.00	\$ 1,610,813.92	\$ 1,530,128.00	\$ 1,746,540.03	\$ 1,486,003.00	\$1,866,976.65	\$ 1,352,500.00	\$ 1,712,947.83	\$ 1,358,500.00



QCTV Five Year Capital Equipment Spending Plan

	2027	2028	2029	2030	2031	Extended
Building	\$ 60,000.00	\$ 45,000.00	\$ 15,000.00	\$ -	\$ -	\$ 120,000.00
Portable Field Equipment	\$ 38,000.00	\$ 35,000.00	\$ 13,000.00	\$ 44,000.00	\$ -	\$ 130,000.00
City Equipment	\$ 27,000.00	\$ 270,000.00	\$ 6,000.00	\$ -	\$ 300,000.00	\$ 603,000.00
Office	\$ 64,000.00	\$ 21,000.00	\$ 79,000.00	\$ 36,500.00	\$ 27,500.00	\$ 228,000.00
Studio	\$ 105,500.00	\$ 59,500.00	\$ 200,000.00	\$ 45,000.00	\$ 10,000.00	\$ 420,000.00
Mobile - Vehicles and Equipment	\$ 175,000.00	\$ 252,000.00	\$ 375,000.00	\$ 45,000.00	\$ -	\$ 847,000.00
Master Control Equipment	\$ 249,000.00	\$ 115,000.00	\$ 20,000.00	\$ 31,000.00	\$ 24,000.00	\$ 439,000.00
Total	\$ 718,500.00	\$ 797,500.00	\$ 708,000.00	\$ 201,500.00	\$ 361,500.00	\$ 2,787,000.00

Category Building
Budget Code ZCIP - Building

Description QCTV Building Infrastructure

Item	2027	2028	2029	2030	2031	
Architectural Study						
Roof Replacement						
Building Furniture		\$ 25,000.00				
Carpet (office & studio)			\$ 15,000.00			
HVAC Replacement	\$ 45,000.00					
Generator						
Parking Lot	\$ 5,000.00					
Building Lighting (interior/exterior)						
Building Security/Card Access		\$ 20,000.00				
Network/Video Cabling	\$ 10,000.00					
Total	\$ 60,000.00	\$ 45,000.00	\$ 15,000.00	\$ -	\$ -	\$ 120,000.00

Category Portable Field Equipment
Budget Code ZCIP - Portable Field Equipment
Description Field equipment used by staff

Item	2027	2028	2029	2030	2031	
Field ENG Cameras/Tripods				\$ 30,000.00		
Cinema Style Camera	\$ 10,000.00		\$ 10,000.00			
Gimbals/Specialty		\$ 10,000.00		\$ 10,000.00		
Lite/Remote System (Switcher and Cameras)						
Portable HD Transmission Encoders		\$ 25,000.00				
AI Cameras/Community Programming Grant	\$ 25,000.00					
POV cameras/Drones	\$ 3,000.00			\$ 4,000.00		
Microphones			\$ 3,000.00			
Total	\$ 38,000.00	\$ 35,000.00	\$ 13,000.00	\$ 44,000.00	\$ -	\$ 130,000.00

Category City Equipment**Budget Codes** ZCIP - Andover ZCIP - Anoka ZCIP - Champlin ZCIP - Ramsey**Description Equipment infrastructure and maintenance improvements for city meeting coverage and distribution**

Item	2027	2028	2029	2030	2031	
Presentation System		\$ 200,000.00				
Audio System		\$ 40,000.00				
HD video transmission		\$ 30,000.00				
Production Equipment (Switcher, Cameras)	\$ 12,000.00				\$ 300,000.00	
Conversion and Distribution	\$ 15,000.00					
Rack Cabinets or Desk						
Andover*			\$ 1,500.00			
Anoka*			\$ 1,500.00			
Champlin*			\$ 1,500.00			
Ramsey*			\$ 1,500.00			
Total	\$ 27,000.00	\$ 270,000.00	\$ 6,000.00	\$ -	\$ 300,000.00	\$ 603,000.00

*Note: \$4,000 is allocated annually for each city in the Operating Budget for miscellaneous equipment repairs and minor replacements.

Category Office
Budget Code ZCIP - Office Equipment
Description Planned replacement of office support equipment
 Industry standard office resources to fulfill the mission of QCTV

Item	2027	2028	2029	2030	2031	
Laptop Computers	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,500.00	\$ 4,500.00	
Computer Workstations	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 18,000.00	
Non-Core Network Switches, Access Points		\$ 2,000.00		\$ 2,000.00		
Network Printer / Scanner	\$ 5,000.00					
Servers	\$ 15,000.00		\$ 15,000.00	\$ 15,000.00		
Building Monitors/Displays						
Website Updates/Upgrades	\$ 25,000.00		\$ 45,000.00		\$ 5,000.00	
Total	\$ 64,000.00	\$ 21,000.00	\$ 79,000.00	\$ 36,500.00	\$ 27,500.00	\$ 228,000.00

Category Studio
Budget Code ZCIP - Studio

Description Equipment to support studio shoots; located in the studio, the studio control room or the machine room

Item	2027	2028	2029	2030	2031	
Studio Cameras			\$ 120,000.00	\$ 20,000.00		
PTZ Bump Cam and controller		\$ 7,500.00				
Video Playback		\$ 25,000.00				
Video Switcher	\$ 35,000.00	\$ 15,000.00				
Master and Back-up Recording Devices	\$ 4,500.00		\$ 5,000.00		\$ 5,000.00	
Graphics Computer	\$ 16,000.00	\$ 5,000.00				
Audio (Sound Board and Equipment)				\$ 25,000.00		
Intercom	\$ 10,000.00		\$ 20,000.00			
Monitors (Multiviewers)	\$ 10,000.00					
Waveform/Vectorscope		\$ 5,000.00			\$ 5,000.00	
Smaller Rackmount Monitors		\$ 2,000.00				
Video/Audio Cabling						
Audio/Video Distribution/Conversion						
Video Router						
Router Control Panels	\$ 5,000.00		\$ 5,000.00			
Set/Curtain/Furniture			\$ 50,000.00			
Studio Lights	\$ 25,000.00					
Total	\$ 105,500.00	\$ 59,500.00	\$ 200,000.00	\$ 45,000.00	\$ 10,000.00	\$ 420,000.00

Category Mobile - Vehicles and Equipment

Budget Code ZCIP - Truck

Description Planned equipment upgrades and replacement

Keeping the production truck to current broadcasting standards and replaces equipment at the end of its life

Item	2027	2028	2029	2030	2031
Video Playback Server	\$ 30,000.00				
Replay System		\$ 90,000.00	\$ 10,000.00		
Audio					
Intercom (new in 2025)	\$ 5,000.00		\$ 10,000.00		
Camera(s), CCU, RCP and Accesories		\$ 75,000.00	\$ 25,000.00		
Microphones		\$ 2,500.00		\$ 1,000.00	
Main Graphics Computer		\$ 8,000.00	\$ 75,000.00		
Tripod Replacements	\$ 5,000.00			\$ 30,000.00	
Fiber optic upgrades	\$ 10,000.00	\$ 10,000.00		\$ 10,000.00	
Scorebox Replacement/Updates					
LiveU Replacement		\$ 15,000.00			
POV Camera Replacements		\$ 4,000.00		\$ 4,000.00	
Video Switcher	\$ 35,000.00	\$ 15,000.00			
Truck Rewiring/ Conversion Cards/ Distributi	\$ 15,000.00	\$ 7,500.00			
Video Router	\$ 65,000.00				
Truck Graphics Wrap Replacement		\$ 15,000.00			
Monitor Display Replacement	\$ 10,000.00	\$ 10,000.00			
Master and Back-up Recording Devices			\$ 5,000.00		
Ford F550 Production Truck*			\$ 250,000.00		
Total	\$ 175,000.00	\$ 252,000.00	\$ 375,000.00	\$ 45,000.00	\$ -
					\$ 847,000.00

*Note: Production Truck may need to be replaced as soon as 2027 at an approximate cost of \$400,000.00

Category Master Control Equipment
Budget Code ZCIP - Master Control Equipment
Description Includes channel playback, transmission, and conversion equipment

Planned equipment replacement and upgrades to signal delivery necessary for HD programming

Item	2027	2028	2029	2030	2031	
HD File Playback Machine(s)	\$ 60,000.00					
Extend networking to Anoka county cities	\$ 15,000.00					
DAM, SAN, MAM Back-up Storage	\$ 30,000.00	\$ 12,000.00		\$ 15,000.00		
Network Switches	\$ 10,000.00		\$ 10,000.00		\$ 12,000.00	
Off-site Redundancy		\$ 12,000.00			\$ 12,000.00	
Video Patchbays and Wiring	\$ 12,000.00			\$ 10,000.00		
Video Router	\$ 20,000.00					
Conversion/Distribution Amps		\$ 6,000.00		\$ 6,000.00		
Live Channel Encoders	\$ 35,000.00					
Channel CG/ Bulletin Board	\$ 35,000.00					
Digital Waveform/Vectroscope w. eye pattern	\$ 20,000.00	\$ 5,000.00				
Multiviewer Replacement	\$ 12,000.00					
Live Transmission Decoder (LiveU)		\$ 20,000.00				
Closed Captioning		\$ 60,000.00				
Machine Room UPS(s)			\$ 10,000.00			
Total	\$ 249,000.00	\$ 115,000.00	\$ 20,000.00	\$ 31,000.00	\$ 24,000.00	\$ 439,000.00

QCCCC Agenda Item

5.3 Executive Director Recruitment

September 14, 2026

To: Commissioners

From: Patrick Cook, Interim Executive Director

Subject: Executive Director Recruitment

Background

This item is included on the direction at the last commission meeting to continue the Executive Director search.

The City of Ramsey has provided a proposal, dated September 10, 2026, to manage the upcoming Executive Director recruitment. The proposal is attached to this report. The base cost for performing the Executive Director recruitment is \$5,000. Additional costs for advertising, assessments, and background checks total \$6,800. Total project cost, including the base fee and expenses, is \$11,800.

Community Television is a niche industry with a limited pool of professionals with executive experience. Ramsey's base contract is \$5,000 less than the first recruitment. I propose that \$5,000 be allocated for supplemental recruitment by an industry expert.

Action Requested:

Motion to approve the authorization of the Executive Committee to act on behalf of the Commission on matters related to the Executive Director recruitment, hiring, and onboarding; direction to execute a contract with the City of Ramsey for Human Resources services; and appointment of the Ramsey City Administrator as the key contact for recruitment inquiries.

Staff recommends the commission act on a motion to allocate funds for the Executive Director recruitment for a not-to-exceed amount to be determined by the commission.

PJC/pjc



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www.cityoframsey.com

To: QCTV Commissioners

From: Brian Hagen, Ramsey City Administrator

Date: September 10, 2026

Re: QCTV Executive Director Recruitment Management Proposal

Dear Commissioners,

The City of Ramsey is prepared to support the upcoming subsequent Executive Director recruitment. In developing this proposal, Ramsey's Human Resources team approached the process based on the actual experience from earlier this year which resulted appointing an Interim Executive Director. The flat rate has been reduced from \$10,000 down to \$5,000 to account for labor expenses that will not be necessary as part of this subsequent recruitment. Additionally, the fees shown below have been adjusted to reflect the approximate costs incurred in the first-round recruitment. The profile and full job description will be advertised for approximately three and a half weeks.

After initial interviews, finalist candidates would complete a third-party leadership assessment. Following second interviews, an offer would be extended to the top candidate, contingent upon final background and reference checks. Below is the proposed fee structure for these services:

Ramsey Labor Hours	\$ 5000 flat rate
Advertising Fees	\$ 500 free and industry specific opportunities
Leadership Assessment	\$ 5400 for up to three candidates
<u>Criminal & Financial Backgrounding</u>	<u>\$ 900 for up to three candidates</u>
Estimated Total	\$ 11,800

If this proposal is approved, Ramsey would invoice at the conclusion of the recruitment a set amount of \$5,000, plus the actual cost of advertising, leadership assessment and backgrounding based on the total number of candidates.

Sincerely,

Brian Hagen
City Administrator

QCCCC Agenda Item

5.4 Election Forum

September 14, 2026

To: Commissioners

From: Patrick Cook, Interim Executive Director

Subject: Election Forum

Background

Candidate forums have long been a big part of QCTV's election coverage. QCTV also provides other types of election coverage, beyond forums, including general voter information videos, discussions with election officials, and results.

For forum coverage, QCTV often partners with the League of Women Voters (LWV), North Metro Mayors Association (NMMA), or other community organizations.

QCTV is the technical partner to these organizations, providing production services and distribution. QCTV holds the copyright to election forum programming, and it is distributed on our platforms.

QCTV has more than 180 election forum programs in our archive, from 2013 to the present. For this election programming, QCTV provides technical services while the community partner organizes the forum and the content. The LWV ABC hosts candidate forums at the QCTV studios while the NMMA hosts forums at city halls.

PJC/pjc

QCCCC Agenda Item

5.5 CIP Request – Master Control Electrical

September 10, 2026

To: Commissioners

From: Patrick Cook, Interim Executive Director

Subject: CIP Request – Master Control Electrical

Background

This project is a follow-up to a CIP Request approved in March. The March project work has been performed. This request is for two additional outlets, as two of the UPSs require a different plug configuration. This was not realized until the units arrived.

Recommendation:

To authorize work by the contractor.

Capital Budget:

The items included in this request are in the 5-Year Capital Plan for purchase in 2026 under *ZCIP – Machine Room*. The total of this project and the original project is still within the budgeted amount in the 5-Year Capital Plan.

Action Requested:

Authorize staff to hire Holton Electric to perform the work as described in *Quote 9145 - QCTV - Additional Server Room Power*, for \$2,860.00 plus 10% for contingency, for an installation total not to exceed **\$3,146.00**.

Alternative Actions

- Delay for future consideration.

PJC/pjc